

52:14-20.1

LEGISLATIVE HISTORY CHECKLIST

Compiled by the NJ State Law Library

LAWS OF: 2011 **CHAPTER:** 184

NJSA: 52:14-20.1 (Reduces number of reports and publications printed by State; provides for most to be available primarily on Internet; requires notice of availability of reports and publications)

BILL NO: S1217 (Substituted for A2408)

SPONSOR(S) Weinberg and others

DATE INTRODUCED: February 8, 2010

COMMITTEE: **ASSEMBLY:** Budget
State Government

SENATE: State Government, Wagering, Tourism & Historic Preservation
Budget and Appropriations

AMENDED DURING PASSAGE: Yes

DATE OF PASSAGE: **ASSEMBLY:** January 9, 2012

SENATE: June 28, 2010

DATE OF APPROVAL: January 17, 2012

FOLLOWING ARE ATTACHED IF AVAILABLE:

FINAL TEXT OF BILL (First reprint enacted)

S1217

SPONSOR'S STATEMENT: (Begins on page 5 of introduced bill) Yes

COMMITTEE STATEMENT: **ASSEMBLY:** Yes State Government.
Budget

SENATE: Yes State Government.
Budget

(Audio archived recordings of the committee meetings, corresponding to the date of the committee statement, *may possibly* be found at www.njleg.state.nj.us)

FLOOR AMENDMENT STATEMENT: No

LEGISLATIVE FISCAL ESTIMATE: Yes

A2408

SPONSOR'S STATEMENT/A2408: (Begins on page 5 of introduced bill) Yes

SPONSOR'S STATEMENT/A4376: (Begins on page 5 of introduced bill) Yes

COMMITTEE STATEMENT: **ASSEMBLY:** Yes State Government.
Budget

SENATE: No

(continued)

FLOOR AMENDMENT STATEMENT: No

LEGISLATIVE FISCAL ESTIMATE: No

VETO MESSAGE: No

GOVERNOR'S PRESS RELEASE ON SIGNING: No

FOLLOWING WERE PRINTED:

To check for circulating copies, contact New Jersey State Government Publications at the State Library (609) 278-2640 ext.103 or <mailto:refdesk@njstatelib.org>

REPORTS: No

HEARINGS: No

NEWSPAPER ARTICLES: No

LAW/RWH

P.L.2011, CHAPTER 184, *approved January 17, 2012*

Senate, No. 1217 (*First Reprint*)

1 AN ACT concerning reports and publications produced by the State
2 and its agencies, amending various parts of the statutory law,
3 supplementing chapter 14 of Title 52 of the Revised Statutes, and
4 repealing R.S.52:14-21 ¹**【and】** ¹R.S.52:14-22 ¹, R.S.52:14-25
5 and R.S.52:14-25.2¹.
6

7 **BE IT ENACTED** by the Senate and General Assembly of the State
8 of New Jersey:
9

10 1. (New section) All reports and publications produced by the
11 State, or any agency of the State, that are to be submitted to the
12 governor or the Legislature, or made available to the public, shall
13 be posted on the Internet in lieu of printing ¹**【and distributing**
14 **copies】**¹. A notice of availability of the report or publication shall
15 be distributed to the governor or the Legislature, as the case may be.
16 In the case of a report or publication to be made available to the
17 public, ¹**【the State Librarian shall receive notice of the availability**
18 **of the document】** an electronic copy and a print copy shall be
19 submitted to the State Librarian. If such reports or publications are
20 printed, six copies shall be submitted to the State Librarian in
21 addition to the one electronic copy¹.

22 Upon receiving notice of availability of a report or publication,
23 an individual who is unable to access the document on the Internet
24 may request a printed copy.

25 ¹The provisions of this section shall not apply to publications
26 produced pursuant to section 7 of P.L.1968, c.410 (C.52:14B-7).¹
27

28 2. R.S.52:14-18 is amended to read as follows:

29 52:14-18. Except as otherwise expressly provided by law, all
30 boards, commissions, institutions, departments, state officers and
31 other persons required by law to present an annual report to the
32 governor or to the legislature, shall make report as of the thirtieth
33 day of June annually, and shall **【present the same in writing】**
34 complete the report and provide notice that it is available to the
35 governor on or before the thirtieth day of November ¹**【,** to the end
36 that the same may be examined by the state librarian and speedily
37 prepared for printing if approved for that purpose when so required
38 by section 52:14-20 of this title¹】¹.

EXPLANATION – Matter enclosed in bold-faced brackets **【thus】** in the above bill is not enacted and is intended to be omitted in the law.

Matter underlined thus is new matter.

Matter enclosed in superscript numerals has been adopted as follows:

¹Senate SSG committee amendments adopted March 15, 2010.

1 Any officer, commissioner or other person who shall fail to
2 deliver his report on or before the thirtieth day of November shall,
3 as a penalty, forfeit one-half his salary or compensation from the
4 thirtieth day of November until the time when such report shall be
5 so presented, and such forfeited compensation shall be withheld by
6 the comptroller and treasurer.

7 (cf: R.S.52:14-18)

8

9 3. R.S.52:14-19 is amended to read as follows:

10 52:14-19. Reports other than annual reports; time for making.
11 All boards, commissions and officers of the State required by law,
12 joint resolution, or otherwise to report to the Governor or
13 Legislature upon any matter whatever, shall, unless otherwise
14 specially directed, **【make and deliver】** complete the report at least
15 10 days previous to the first day of January next following the date
16 of their appointment, and **【if printed, it】** notice of the availability of
17 the report shall be delivered to the Legislature on the first day of the
18 session.

19 This section shall not apply to the annual reports of State boards,
20 commissions, institutions, departments or officers.

21 (cf: P.L.1991, c.164, s.1)

22

23 4. Section 2 of P.L.1991, c.164 (C.52:14-19.1) is amended to
24 read as follows:

25 2. Notwithstanding any other law to the contrary, all boards,
26 commissions, institutions, departments, agencies, State officers and
27 employees and other persons required by law to make available,
28 submit, forward, or otherwise transmit to the Legislature or to the
29 members of the Legislature a report, study, survey, publication or
30 other document shall, in lieu of distributing a copy thereof to each
31 member, meet this requirement of law by: a. preparing the
32 document for examination and approval in the manner provided by
33 law; and, b. submitting **【one copy】** notice of availability of the
34 approved document to the President of the Senate, **【one copy to**
35 **the】** Speaker of the General Assembly and **【five copies to】** the
36 Director of Public Information in the Office of Legislative Services.
37 The Director of Public Information shall submit to the Secretary of
38 the Senate, the Clerk of the General Assembly and the members of
39 the Legislature a notice containing the title of the document and the
40 name of the agency issuing the document, that notice to be
41 distributed to the members in the same manner as provided for the
42 distribution of transcripts of public hearings. A copy of any such
43 document shall be made available to any member of the Legislature
44 upon request, or pursuant to such procedures as may be provided by
45 the respective Houses of the Legislature.

46 This section shall not apply to any reporting requirements or
47 procedures specified in the State Constitution, nor to any

1 information required by law to be submitted to the Legislative
2 Counsel, State Auditor, Legislative Budget and Finance Officer, the
3 Joint Budget Oversight Committee, or the Joint Legislative
4 Committee on Ethical Standards.

5 (cf: P.L.1991, c.164, s.2)

6

7 5. R.S.52:14-24 is amended to read as follows:

8 52:14-24. The custodian of the state house shall, under the
9 direction and control of the state house commission, cause to be
10 **[bound in plain and substantial binding so many of the printed**
11 **copies of]** made available on the Internet the various official reports
12 and legislative documents as the state house commission shall direct
13 **[,** which bound copies shall be distributed by the custodian as
14 follows:

15 a. To the librarian of the congressional library at Washington,
16 four copies.

17 b. To the librarians of the theological seminaries at Princeton
18 and New Brunswick, each one copy.

19 c. To the state librarian, twenty copies.

20 d. The remainder shall be distributed as the state house
21 commission shall direct **]** ¹. If such reports and documents are
22 printed, six copies shall be submitted to the State Librarian in
23 addition to an electronic copy for the Internet¹.

24 (cf: R.S.52:14-24)

25

26 ¹[6.R.S.52:14-25 is amended to read as follows:

27 52:14-25. There shall be distributed, at the expense of the state,
28 to each of the free public libraries and to each of the incorporated
29 historical societies in the counties of the state, one **[copy]** notice of
30 the availability of every report, testimony, pamphlet or other
31 publication printed or published by or under the direction of the
32 state, or any officer thereof, and also one **[copy]** notice of the
33 availability of any publication purchased by or under the direction
34 of the state for distribution.

35 (cf: R.S.52:14-25)]¹

36

37 ¹[7.] 6.¹ R.S.52:14-25.1 is amended to read as follows:

38 52:14-25.1. All State officers, departments ¹**[and]** ¹
39 commissions ¹**[or]** ¹ committees ¹, or agencies¹ issuing annual
40 reports or special reports required by law to be submitted to the
41 Governor or to the Legislature of this State, **[where such reports are**
42 **printed, mimeographed or otherwise mechanically reproduced,]**
43 ¹**[shall]** and other State publications of a general informational
44 character, where such reports are printed and electronically
45 produced, shall file with the New Jersey State Library for purposes
46 of permanent public access and distribution one electronic copy and

1 six printed copies. In cases where such reports are made in
2 electronic form only, one electronic copy and one printed copy shall
3 be submitted to the State Library for preservation and permanent
4 reference use.¹ **[file with]** ¹**[make available to the New Jersey State**
5 **Library for general reference use in said library and for exchange**
6 **purposes [at least 75 copies of each of such printed, mimeographed**
7 **or otherwise mechanically reproduced reports, and in those cases**
8 **where such reports are made in typewritten form and not**
9 **subsequently printed, mimeographed or otherwise mechanically**
10 **reproduced shall file in the State Library for general reference use**
11 **at least one each of]** **such [typewritten] reports]** State officers,
12 departments, commissions, committees and agencies shall designate
13 an individual to act as a liaison to the State Library¹.
14 (cf: P.L.1967, c.162, s.1)

15
16 ¹**[8.R.S.52:14-25.2 is amended to read as follows:**
17 **52:14-25.2. State officers, departments, commissions or**
18 **committees issuing from time to time serial or other publications of**
19 **a general informational character other than annual or special**
20 **reports, [where such publications are printed, mimeographed or**
21 **otherwise mechanically reproduced for public distribution,]** shall
22 **[file in] make available to the State Library for permanent**
23 **reference use and for exchange purposes [at least 75 copies of each**
24 **of such publications, and in those cases where such serials or other**
25 **publications are not printed, mimeographed or otherwise**
26 **mechanically reproduced but are issued in typewritten form, shall**
27 **file in the State Library for general reference use at least one each**
28 **of]** **such [typewritten] publications.**
29 (cf: P.L.1967, c.162, s.2)]¹

30
31 ¹**[9.] 7.**¹ R.S.52:14-21 ¹**[and] ,**¹ 52:14-22 ¹, 52:14-25 and
32 52:14-25.2¹ are repealed.

33
34 ¹**[10.] 8.**¹ This act shall take effect immediately.

35
36
37
38
39 Reduces number of reports and publications printed by State;
40 provides for most to be available primarily on Internet; requires
41 notice of availability of reports and publications.

SENATE, No. 1217

STATE OF NEW JERSEY 214th LEGISLATURE

INTRODUCED FEBRUARY 8, 2010

Sponsored by:

Senator LORETTA WEINBERG

District 37 (Bergen)

Senator JEFF VAN DREW

District 1 (Cape May, Atlantic and Cumberland)

SYNOPSIS

Provides that reports and publications produced by State be primarily available on Internet, provides for notice of availability of reports and publications.

CURRENT VERSION OF TEXT

As introduced.



(Sponsorship Updated As Of: 3/5/2010)

S1217 WEINBERG, VAN DREW

2

1 AN ACT concerning reports and publications produced by the State
2 and its agencies, amending various parts of the statutory law,
3 supplementing chapter 14 of Title 52 of the Revised Statutes, and
4 repealing R.S.52:14-21 and R.S.52:14-22.

5

6 **BE IT ENACTED** by the Senate and General Assembly of the State
7 of New Jersey:

8

9 1. (New section) All reports and publications produced by the
10 State, or any agency of the State, that are to be submitted to the
11 governor or the Legislature, or made available to the public, shall
12 be posted on the Internet in lieu of printing and distributing copies.
13 A notice of availability of the report or publication shall be
14 distributed to the governor or the Legislature, as the case may be.
15 In the case of a report or publication to be made available to the
16 public, the State Librarian shall receive notice of the availability of
17 the document.

18 Upon receiving notice of availability of a report or publication,
19 an individual who is unable to access the document on the Internet
20 may request a printed copy.

21

22 2. R.S.52:14-18 is amended to read as follows:

23 52:14-18. Except as otherwise expressly provided by law, all
24 boards, commissions, institutions, departments, state officers and
25 other persons required by law to present an annual report to the
26 governor or to the legislature, shall make report as of the thirtieth
27 day of June annually, and shall **[present the same in writing]**
28 complete the report and provide notice that it is available to the
29 governor on or before the thirtieth day of November, to the end that
30 the same may be examined by the state librarian and speedily
31 prepared for printing if approved for that purpose when so required
32 by section 52:14-20 of this title.

33 Any officer, commissioner or other person who shall fail to
34 deliver his report on or before the thirtieth day of November shall,
35 as a penalty, forfeit one-half his salary or compensation from the
36 thirtieth day of November until the time when such report shall be
37 so presented, and such forfeited compensation shall be withheld by
38 the comptroller and treasurer.

39 (cf: R.S.52:14-18)

40

41 3. R.S.52:14-19 is amended to read as follows:

42 52:14-19. Reports other than annual reports; time for making.
43 All boards, commissions and officers of the State required by law,
44 joint resolution, or otherwise to report to the Governor or
45 Legislature upon any matter whatever, shall, unless otherwise

EXPLANATION – Matter enclosed in bold-faced brackets [thus] in the above bill is not enacted and is intended to be omitted in the law.

Matter underlined thus is new matter.

1 specially directed, **[make and deliver]** complete the report at least
2 10 days previous to the first day of January next following the date
3 of their appointment, and **[if printed, it]** notice of the availability of
4 the report shall be delivered to the Legislature on the first day of the
5 session.

6 This section shall not apply to the annual reports of State boards,
7 commissions, institutions, departments or officers.

8 (cf: P.L.1991, c.164, s.1)

9

10 4. Section 2 of P.L.1991, c.164 (C.52:14-19.1) is amended to
11 read as follows:

12 2. Notwithstanding any other law to the contrary, all boards,
13 commissions, institutions, departments, agencies, State officers and
14 employees and other persons required by law to make available,
15 submit, forward, or otherwise transmit to the Legislature or to the
16 members of the Legislature a report, study, survey, publication or
17 other document shall, in lieu of distributing a copy thereof to each
18 member, meet this requirement of law by: a. preparing the
19 document for examination and approval in the manner provided by
20 law; and, b. submitting **[one copy]** notice of availability of the
21 approved document to the President of the Senate, **[one copy to**
22 **the]** Speaker of the General Assembly and **[five copies to]** the
23 Director of Public Information in the Office of Legislative Services.
24 The Director of Public Information shall submit to the Secretary of
25 the Senate, the Clerk of the General Assembly and the members of
26 the Legislature a notice containing the title of the document and the
27 name of the agency issuing the document, that notice to be
28 distributed to the members in the same manner as provided for the
29 distribution of transcripts of public hearings. A copy of any such
30 document shall be made available to any member of the Legislature
31 upon request, or pursuant to such procedures as may be provided by
32 the respective Houses of the Legislature.

33 This section shall not apply to any reporting requirements or
34 procedures specified in the State Constitution, nor to any
35 information required by law to be submitted to the Legislative
36 Counsel, State Auditor, Legislative Budget and Finance Officer, the
37 Joint Budget Oversight Committee, or the Joint Legislative
38 Committee on Ethical Standards.

39 (cf: P.L.1991, c.164, s.2)

40

41 5. R.S.52:14-24 is amended to read as follows:

42 52:14-24. The custodian of the state house shall, under the
43 direction and control of the state house commission, cause to be
44 **[bound in plain and substantial binding so many of the printed**
45 **copies of]** made available on the Internet the various official reports
46 and legislative documents as the state house commission shall direct

1 **【**, which bound copies shall be distributed by the custodian as
2 follows:

3 a. To the librarian of the congressional library at Washington,
4 four copies.

5 b. To the librarians of the theological seminaries at Princeton
6 and New Brunswick, each one copy.

7 c. To the state librarian, twenty copies.

8 d. The remainder shall be distributed as the state house
9 commission shall direct**】**.

10 (cf: R.S.52:14-24)

11

12 6. R.S.52:14-25 is amended to read as follows:

13 52:14-25. There shall be distributed, at the expense of the state,
14 to each of the free public libraries and to each of the incorporated
15 historical societies in the counties of the state, one **【copy】** notice of
16 the availability of every report, testimony, pamphlet or other
17 publication printed or published by or under the direction of the
18 state, or any officer thereof, and also one **【copy】** notice of the
19 availability of any publication purchased by or under the direction
20 of the state for distribution.

21 (cf: R.S.52:14-25)

22

23 7. R.S.52:14-25.1 is amended to read as follows:

24 52:14-25.1. All State officers, departments and commissions or
25 committees issuing annual reports or special reports required by
26 law to be submitted to the Governor or to the Legislature of this
27 State, **【where such reports are printed, mimeographed or otherwise**
28 **mechanically reproduced,】** shall **【file with】** make available to the
29 New Jersey State Library for general reference use in said library
30 and for exchange purposes **【at least 75 copies of each of such**
31 **printed, mimeographed or otherwise mechanically reproduced**
32 **reports, and in those cases where such reports are made in**
33 **typewritten form and not subsequently printed, mimeographed or**
34 **otherwise mechanically reproduced shall file in the State Library**
35 **for general reference use at least one each of】** such **【typewritten】**
36 reports.

37 (cf: P.L.1967, c.162, s.1)

38

39 8. R.S.52:14-25.2 is amended to read as follows:

40 52:14-25.2. State officers, departments, commissions or
41 committees issuing from time to time serial or other publications of
42 a general informational character other than annual or special
43 reports, **【where such publications are printed, mimeographed or**
44 **otherwise mechanically reproduced for public distribution,】** shall
45 **【file in】** make available to the State Library for permanent
46 reference use and for exchange purposes **【at least 75 copies of each**
47 **of such publications, and in those cases where such serials or other**

1 publications are not printed, mimeographed or otherwise
2 mechanically reproduced but are issued in typewritten form, shall
3 file in the State Library for general reference use at least one each
4 of] such [typewritten] publications.

5 (cf: P.L.1967, c.162, s.2)

6

7 9. R.S.52:14-21 and 52:14-22 are repealed.

8

9 10. This act shall take effect immediately.

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11

12

STATEMENT

13

14 This bill requires that reports and publications that are produced
15 by the State or its agencies to be submitted to the Governor, the
16 Legislature, or the public be available on the Internet in lieu of
17 printing and distributing copies. The bill provides that an
18 individual who is unable to access the report or publication on the
19 Internet may request a printed copy of the document.

20 The bill also provides that notice of the availability of the report
21 or publication will be distributed to the Governor or the Legislature,
22 as the case may be. In the case of reports and publications to be
23 made available to the public, the State Librarian would receive
24 notice of the availability of the document.

SENATE STATE GOVERNMENT, WAGERING, TOURISM &
HISTORIC PRESERVATION COMMITTEE

STATEMENT TO

SENATE, No. 1217

with committee amendments

STATE OF NEW JERSEY

DATED: MARCH 15, 2010

The Senate State Government, Wagering, Tourism & Historic Preservation Committee reports favorably and with committee amendments Senate Bill No. 1217.

This bill requires that reports and publications that are produced by the State or its agencies to be submitted to the Governor, the Legislature, or the public be available on the Internet in lieu of printing. The bill provides that an individual who is unable to access the report or publication on the Internet may request a printed copy of the document.

The bill also provides that notice of the availability of the report or publication will be distributed to the Governor or the Legislature, as the case may be. In the case of reports and publications to be made available to the public, an electronic copy and a print copy would be submitted to the State Librarian. If such reports or publications are printed, six copies would be submitted to the State Librarian in addition to the one electronic copy.

These provisions of the bill would not, however, apply to the publication and distribution of the New Jersey Administrative Code and the New Jersey Register.

The bill does provide that all State offices, departments, commissions, committees or agencies issuing annual reports or special reports required by law to be submitted to the Governor and the Legislature, and other State publications of a general informational character, where such reports are printed and electronically produced, must file with the New Jersey State Library for purposes of permanent public access and distribution one electronic copy and six printed copies. In cases where such reports are made in electronic form only, one electronic copy and one printed copy must be submitted to the State Library for preservation and permanent reference use. It also requires that State officers, departments, commissions, committees and agencies must designate an individual to act as a liaison with the State Library.

The bill repeals sections of current law that: 1) require State departments to submit print publications to the State Librarian for editing and printing; 2) provide for a free copy of every publication produced by the State to be distributed to each free library and each incorporated historical society in the State; 3) require that all official reports must be printed in the same compact style as the annual report of the State geologist for the year 1893, and 4) require the printing of all annual reports be completed in time to lay before the Legislature at its meeting in the January following the submission of such reports.

COMMITTEE AMENDMENTS

The committee amended the bill to require that: 1) in addition to the requirement that reports and publications produced by the State or any agency of the State be posted on the Internet, one electronic and one paper copy must be submitted to the State Library for preservation and permanent reference use, and if the item is published on paper, require one electronic copy and six paper copies be submitted to the State Library; 2) the provisions of the bill would not apply to the New Jersey Administrative Code and the New Jersey Register; 3) the requirement that reports must be submitted to the State Library for editing and printing, and the requirement that a free copy of every publication produced by the State be distributed to each free library and each incorporated historical society in the State, are repealed; and 4) State officers, departments, commissions, committees and agencies must designate an individual to act as a liaison with the State Library.

SENATE BUDGET AND APPROPRIATIONS COMMITTEE

STATEMENT TO

[First Reprint]

SENATE, No. 1217

STATE OF NEW JERSEY

DATED: JUNE 21, 2010

The Senate Budget and Appropriations Committee reports favorably Senate Bill No. 1217 (1R).

The bill requires reports and publications that are produced by the State or its agencies and submitted to the Governor, the Legislature, or the public to be made available electronically on the Internet instead of being printed in hard copy. Under the bill, individuals who are unable to access reports or publications on the Internet may request a printed copy of the documents.

The bill provides that notice of the availability of the report or publication will be distributed to the Governor or the Legislature, as the case may be. In the case of reports and publications made available to the public, an electronic copy and a print copy will be submitted to the State Librarian. If such reports or publications are printed, six copies will be submitted to the State Librarian in addition to the one electronic copy.

These provisions of the bill would not apply to the publication and distribution of the New Jersey Administrative Code and the *New Jersey Register*.

The bill further provide that all State offices, departments, commissions, committees or agencies issuing annual reports or special reports required by law to be submitted to the Governor and the Legislature, and other State publications of a general informational character, where such reports are printed and electronically produced, must file with the New Jersey State Library for purposes of permanent public access and distribution one electronic copy and six printed copies. In cases where such reports are made in electronic form only, one electronic copy and one printed copy must be submitted to the State Library for preservation and permanent reference use. The bill also requires that State officers, departments, commissions, committees and agencies must designate an individual to act as a liaison with the State Library.

The bill repeals sections of current law that: 1) require State departments to submit print publications to the State Librarian for editing and printing; 2) provide for a free copy of every publication produced by the State to be distributed to each free library and each

incorporated historical society in the State; 3) require that all official reports must be printed in the same compact style as the annual report of the State geologist for the year 1893, and 4) require the printing of all annual reports be completed in time to lay before the Legislature at its meeting in the January following the submission of such reports.

FISCAL IMPACT:

The Office of Legislative Services (OLS) estimates that this bill may produce an indeterminate savings to the State. Certain State costs associated with labor, supplies and materials, as well as printing, production, and postage to produce certain reports and publications in hard copy may be reduced or substantially eliminated by requiring the electronic submission and online posting of documents and information.

However, the extent and duration of the projected savings is largely unknown. The OLS does not have information regarding the printing and production costs associated with the estimated 1,200 reports and publication printed and distributed by the State and its agencies each year.

Moreover, the OLS does not have data concerning the number of reports and publications already electronically submitted. Over the last six years, certain State departments and agencies have taken steps to achieve savings by making reports and publications available online. Each State department or agency currently submitting or otherwise posting documents in an electronic format further diminishes the potential cost savings that may be achieved as a result of this bill.

LEGISLATIVE FISCAL ESTIMATE

[First Reprint]

SENATE, No. 1217 STATE OF NEW JERSEY 214th LEGISLATURE

DATED: JULY 28, 2010

SUMMARY

- Synopsis:** Reduces number of reports and publications printed by State; provides for most to be available primarily on Internet; requires notice of availability of reports and publications.
- Type of Impact:** Potential expenditure decrease: State General Fund.
- Agencies Affected:** All State departments and agencies.

Office of Legislative Services Estimate

Fiscal Impact	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
State Savings	Indeterminate - See comments below		

- Provides that reports and publications that are produced by the State or its agencies required to be submitted to the Governor or the Legislature, or the public, must be available on the Internet in lieu of printing; that an individual who is unable to access the report or publication on the Internet may view a printed copy of the document; and that notice of the availability of the report or publication will be distributed to the Governor or the Legislature, as the case may be. An electronic copy and a print copy will be submitted to the State Librarian and, if printed, six copies shall be submitted to the State Librarian in addition to the one electronic copy.
- The Office of Legislative Services (OLS) estimates that the bill, if enacted, will probably result in savings to State agencies that produce reports, but an estimate of the amount saved is difficult to calculate due to a lack of sufficient data and many variables.
- Because there are no uniform standards for producing the reports required by statute, those produced currently vary considerably in number of pages, grade of paper used, whether they are printed in black ink only or in color and how many copies of the report are made. These are among the many variables that effect the total cost of producing a paper copy of a single report.

- It is also possible that the current labor costs associated with producing and distributing paper copies of reports would be reduced if the bill is enacted, but this too is difficult to quantify given the large number of variables cited.

BILL DESCRIPTION

Senate Bill No. 1217 (1R) of 2010 requires that reports and publications that are produced by the State or its agencies to be submitted to the Governor, the Legislature, or the public be made available on the Internet in lieu of printing. The bill provides that an individual who is unable to access the document on the Internet may request a printed copy of the document.

The bill also provides that notice of the availability of a report or publication will be distributed to the Governor or the Legislature, as the case may be. In the case of reports and publications to be made available to the public, an electronic copy and a print copy would be submitted to the State Librarian. If such reports or publications are printed, six copies would be submitted to the State Library in addition to the one electronic copy.

These provisions of the bill would not apply, however, to the publication and distribution of the New Jersey Administrative Code and the New Jersey Register.

The bill does provide that all State offices, departments, commissions, committees and agencies issuing annual reports or special reports, required by law to be submitted to the Governor or to the Legislature, and other State publications of a general informational character, where subject reports are printed and electronically produced, must file with the New Jersey State Library for purposes of permanent public access and distribution one electronic copy and six printed copies. In cases where such reports are made in electronic form only, one electronic copy and one printed copy must be submitted to the State Library for preservation and permanent reference use. It also requires that State officers, departments, commissions, committees and agencies must designate an individual to act as a liaison with the State Library.

The bill repeals sections of current law that: 1) require State departments to submit print publications to the State Librarian for printing or other reproduction; 2) provide for a free copy of every publication produced by the State to be distributed to each free library and each incorporated historical society in the State; 3) require that all official reports must be printed in the same compact style as the annual report of the State geologist for the year 1893; and 4) require the printing of all annual reports be completed in time to lay before the Legislature at its meeting in the January following the submission of such reports.

FISCAL ANALYSIS

EXECUTIVE BRANCH

None received.

OFFICE OF LEGISLATIVE SERVICES

The migration to electronic dissemination of periodic reports required by law to be submitted to the Governor, the Legislature, or a presiding officer or committee of the Legislature should result in savings to the State. According to a legislative librarian consulted for this analysis, approximately 1,200 reports are required by statute to be produced annually by State departments and agencies. The number of reports actually received from those departments and agencies is

about 400. The savings associated with the electronic distribution of these reports are unknown at this time because OLS does not know what the outsourced printing and distribution costs of those reports are and how many reports are being printed and distributed. In addition, because there are no uniform standards for producing the reports required by statute, those produced currently vary considerably in number of pages, grade of paper used, whether they are printed in black ink only or in color and how many copies of the report are made. The OLS does know that, over the past six years, agencies have been placing the required reports on their websites in lieu of printing and distributing them. Because of this, savings have already begun to be realized in management efficiencies. It is also possible that the current labor costs associated with producing and distributing paper copies of reports would be reduced if the bill is enacted, but this too is difficult to quantify given the large number of variables cited. Although the bill does require that a certain number of paper copies of the reports continue to be produced and provided to the State Library, this number would still be fewer than are produced and distributed currently so that the overall cost to the State of producing required reports would probably be less than at present.

Section: *State Government*

Analyst: *Gail Anne Gutmann*
 Senior Counsel

Approved: *David J. Rosen*
 Legislative Budget and Finance Officer

This legislative fiscal estimate has been produced by the Office of Legislative Services due to the failure of the Executive Branch to respond to our request for a fiscal note.

This fiscal estimate has been prepared pursuant to P.L.1980, c.67 (C.52:13B-6 et seq.).

ASSEMBLY STATE GOVERNMENT COMMITTEE

STATEMENT TO

[First Reprint]

SENATE, No. 1217

STATE OF NEW JERSEY

DATED: DECEMBER 12, 2011

The Assembly State Government Committee reports favorably Senate, No. 1217 (1R).

This bill requires reports and publications that are produced by the State or its agencies and submitted to the Governor, the Legislature, or the public to be made available electronically on the Internet instead of being printed in hard copy. Under the bill, individuals who are unable to access reports or publications on the Internet may request a printed copy of the documents.

The bill provides that notice of the availability of the report or publication will be distributed to the Governor or the Legislature, as the case may be. In the case of reports and publications made available to the public, an electronic copy and a print copy will be submitted to the State Librarian. If such reports or publications are printed, six copies will be submitted to the State Librarian in addition to the one electronic copy.

These provisions of the bill would not apply to the publication and distribution of the New Jersey Administrative Code and the *New Jersey Register*.

The bill further provides that all State offices, departments, commissions, committees or agencies issuing annual reports or special reports required by law to be submitted to the Governor and the Legislature, and other State publications of a general informational character, where such reports are printed and electronically produced, must file with the New Jersey State Library one electronic copy and six printed copies for purposes of permanent public access and distribution. In cases where such reports are made in electronic form only, one electronic copy and one printed copy must be submitted to the State Library for preservation and permanent reference use. The bill also requires that State officers, departments, commissions, committees and agencies must designate an individual to act as a liaison with the State Library.

The bill repeals sections of current law that: 1) require State departments to submit print publications to the State Librarian for editing and printing; 2) provide for a free copy of every publication produced by the State to be distributed to each free library and each

incorporated historical society in the State; 3) require that all official reports must be printed in the same compact style as the annual report of the State geologist for the year 1893, and 4) require the printing of all annual reports be completed in time to lay before the Legislature at its meeting in the January following the submission of such reports.

Senate, No. 1217 (1R) is identical to Assembly, Nos. 2408 and 4376 (ACS) of 2011.

ASSEMBLY BUDGET COMMITTEE

STATEMENT TO

[First Reprint]

SENATE, No. 1217

STATE OF NEW JERSEY

DATED: JANUARY 5, 2012

The Assembly Budget Committee reports favorably Senate Bill No. 1217 (1R).

This bill makes certain changes to the provisions of current law which govern the production and submission of certain reports and publications made by the State and its agencies.

The bill requires reports and publications produced by the State or its agencies and submitted to the Governor, the Legislature, or the public to be made available electronically on the Internet instead of being printed in hard copy. The bill specifies that individuals who are unable to access reports or publications electronically on the Internet may request a printed copy of the documents.

The bill requires notice of the availability of a report or publication to be distributed to the Governor or the Legislature, as the case may be. In the case of reports and publications made available to the public, an electronic copy and a print copy will be submitted to the State Librarian. If such reports or publications are printed, six copies of the documents will be submitted to the State Librarian in addition to the one electronic copy.

The bill specifies that the requirements associated with making reports and publications available electronically on the Internet will not apply to the publication and distribution of the New Jersey Administrative Code and the New Jersey Register.

The bill requires all State offices, departments, commissions, committees or agencies issuing annual reports or special reports required by law to be submitted to the Governor and the Legislature, and other State publications of a general informational character, where such reports are printed and electronically produced, to file with the New Jersey State Library one electronic copy and six printed copies of the report or publication for permanent public access and distribution. If such reports or publications are made in electronic form only, one electronic copy and one printed copy must be submitted to the State Library for preservation and permanent reference use.

The bill requires State officers, departments, commissions, committees and agencies to designate an individual to act as a liaison with the State Library.

The bill repeals certain sections of current law that are related to the production and submission of reports and publication made by the State and its agencies. Under the bill, the repealed sections of law include:

-- R.S.52:14-21, which requires that all official reports must be printed in the same compact style as the annual report of the State geologist for the year 1893;

-- R.S.52:14-22, which requires the printing of all annual reports to be completed in time to lay before the Legislature at its meeting in the January following the submission of such reports;

--R.S.52:14-25, which provides for a free copy of every publication produced by the State to be distributed to each free library and each incorporated historical society in the State; and

--R.S.52:14-25.2, which requires State departments to submit print publications to the State Librarian for editing and printing.

The bill makes certain other technical changes and clarifications to conform certain other provisions of current law related to the production and submission of reports and publication made by the State and its agencies to the requirements imposed by the bill.

As reported, this bill is identical to Assembly Bill Nos. 2408 and 4376 (ACS), as also reported by the committee.

FISCAL IMPACT:

The Office of Legislative Services (OLS) estimates that this bill may result in an annual cost savings to the State. Certain State costs associated with labor, supplies and materials, as well as printing, production, and postage may be reduced or substantially eliminated by requiring the electronic submission and online posting of certain reports and publication required to be made by the State and its agencies.

However, the magnitude of the projected cost savings is largely unknown. The OLS does not have information regarding the current printing and production costs or the personnel costs related to the estimated 1,200 reports and publications that are required by statute to be produced annually by the State and its agencies.

Moreover, the OLS lacks information concerning the number of the estimated 1,200 reports and publications already electronically submitted and posted online. In the recent past, certain State departments and agencies have taken steps to achieve cost savings by making reports and publications available electronically on the Internet. Each State department or agency currently submitting or otherwise posting reports and publications in an electronic format further diminishes the potential cost saving that may be achieved by the State as a result of this bill.

ASSEMBLY, No. 2408

STATE OF NEW JERSEY 214th LEGISLATURE

INTRODUCED MARCH 4, 2010

Sponsored by:

Assemblyman MATTHEW W. MILAM
District 1 (Cape May, Atlantic and Cumberland)
Assemblyman NELSON T. ALBANO
District 1 (Cape May, Atlantic and Cumberland)
Assemblyman GORDON M. JOHNSON
District 37 (Bergen)
Assemblywoman MARY PAT ANGELINI
District 11 (Monmouth)

Co-Sponsored by:

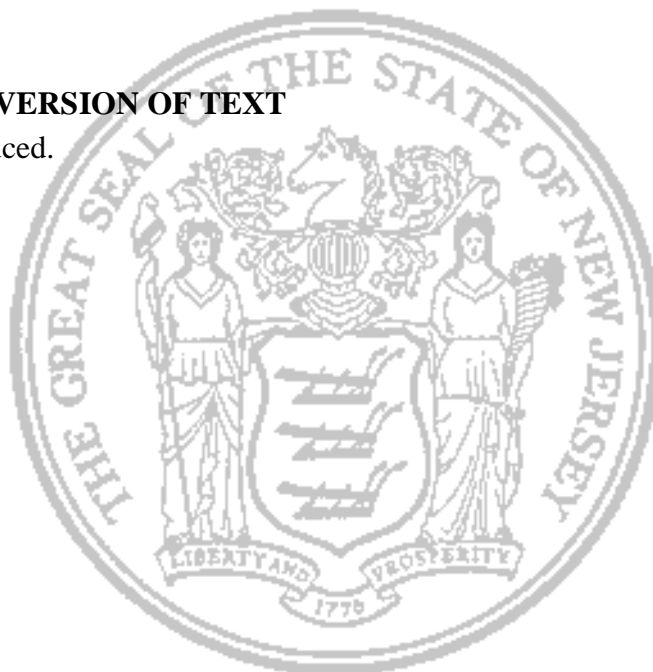
Assemblyman Giblin and Assemblywoman Evans

SYNOPSIS

Provides that reports and publications produced by State be primarily available on Internet, provides for notice of availability of reports and publications.

CURRENT VERSION OF TEXT

As introduced.



(Sponsorship Updated As Of: 12/13/2011)

A2408 MILAM, ALBANO

2

1 AN ACT concerning reports and publications produced by the State
2 and its agencies, amending various parts of the statutory law,
3 supplementing chapter 14 of Title 52 of the Revised Statutes, and
4 repealing R.S.52:14-21 and R.S.52:14-22.

5

6 **BE IT ENACTED** by the Senate and General Assembly of the State
7 of New Jersey:

8

9 1. (New section) All reports and publications produced by the
10 State, or any agency of the State, that are to be submitted to the
11 governor or the Legislature, or made available to the public, shall
12 be posted on the Internet in lieu of printing and distributing copies.
13 A notice of availability of the report or publication shall be
14 distributed to the governor, the Legislature, the State Library, and
15 the Division of Archives and Records Management in the
16 Department of State, as the case may be.

17 Upon receiving notice of availability of a report or publication,
18 an individual who is unable to access the document on the Internet
19 may view a printed copy from the originating agency in a
20 depository library.

21 The provisions of this section shall not apply to publications
22 produced pursuant to section 7 of P.L.1968, c.410 (C.52:14B-7).

23

24 2. R.S.52:14-18 is amended to read as follows:

25 52:14-18. Except as otherwise expressly provided by law, all
26 boards, commissions, institutions, departments, state officers and
27 other persons required by law to present an annual report to the
28 governor or to the legislature, shall make report as of the thirtieth
29 day of June annually, and shall **[present the same in writing]**
30 complete the report and provide notice that it is available to the
31 governor on or before the thirtieth day of November **[, to the end**
32 **that the same may be examined by the state librarian and speedily**
33 **prepared for printing if approved for that purpose when so required**
34 **by section 52:14-20 of this title]**.

35 Any officer, commissioner or other person who shall fail to
36 deliver his report on or before the thirtieth day of November shall,
37 as a penalty, forfeit one-half his salary or compensation from the
38 thirtieth day of November until the time when such report shall be
39 so presented, and such forfeited compensation shall be withheld by
40 the comptroller and treasurer.

41 (cf: R.S.52:14-18)

42

43 3. R.S.52:14-19 is amended to read as follows:

44 52:14-19. All boards, commissions and officers of the State
45 required by law, joint resolution, or otherwise to report to the

EXPLANATION – Matter enclosed in bold-faced brackets [thus] in the above bill is not enacted and is intended to be omitted in the law.

Matter underlined thus is new matter.

1 Governor or Legislature upon any matter whatever, shall, unless
2 otherwise specially directed, **【make and deliver】** complete the
3 report at least 10 days previous to the first day of January next
4 following the date of their appointment, and **【if printed, it】** notice
5 of the availability of the report shall be delivered to the Legislature
6 , Governor, State Library, and the Division of Archives and Records
7 Management in the Department of State on the first day of the
8 session.

9 This section shall not apply to the annual reports of State boards,
10 commissions, institutions, departments or officers.

11 (cf: P.L.1991, c.164, s.1)

12

13 4. Section 2 of P.L.1991, c.164 (C.52:14-19.1) is amended to
14 read as follows:

15 2. Notwithstanding any other law to the contrary, all boards,
16 commissions, institutions, departments, agencies, State officers and
17 employees and other persons required by law to make available,
18 submit, forward, or otherwise transmit to the Legislature or to the
19 members of the Legislature a report, study, survey, publication or
20 other document shall, in lieu of distributing a copy thereof to each
21 member, meet this requirement of law by: a. preparing the
22 document for examination and approval in the manner provided by
23 law; and, b. submitting **【one copy】** notice of availability of the
24 approved document to the President of the Senate, **【one copy to**
25 **the】** Speaker of the General Assembly and **【five copies to】** the
26 Director of Public Information in the Office of Legislative Services.
27 The Director of Public Information shall submit to the Secretary of
28 the Senate, the Clerk of the General Assembly and the members of
29 the Legislature a notice containing the title of the document and the
30 name of the agency issuing the document, that notice to be
31 distributed to the members in the same manner as provided for the
32 distribution of transcripts of public hearings. A copy of any such
33 document shall be made available to any member of the Legislature
34 upon request, or pursuant to such procedures as may be provided by
35 the respective Houses of the Legislature.

36 This section shall not apply to any reporting requirements or
37 procedures specified in the State Constitution, nor to any
38 information required by law to be submitted to the Legislative
39 Counsel, State Auditor, Legislative Budget and Finance Officer, the
40 Joint Budget Oversight Committee, or the Joint Legislative
41 Committee on Ethical Standards.

42 (cf: P.L.1991, c.164, s.2)

43

44 5. R.S.52:14-24 is amended to read as follows:

45 52:14-24. The custodian of the state house shall, under the
46 direction and control of the state house commission, cause to be
47 **【bound in plain and substantial binding so many of the printed**

1 copies of] made available on the Internet, and give notice to the
2 State Library and the Division of Archives and Records
3 Management in the Department of State of, the various official
4 reports and legislative documents as the state house commission
5 shall direct [, which bound copies shall be distributed by the
6 custodian as follows:

7 a. To the librarian of the congressional library at Washington,
8 four copies.

9 b. To the librarians of the theological seminaries at Princeton
10 and New Brunswick, each one copy.

11 c. To the state librarian, twenty copies.

12 d. The remainder shall be distributed as the state house
13 commission shall direct].

14 (cf: R.S.52:14-24)

15

16 6. R.S.52:14-25 is amended to read as follows:

17 52:14-25. There shall be distributed, [at the expense of the state,
18 to each of the free public libraries and to each of the incorporated
19 historical societies in the counties of the state] by the originating
20 State agency to the State Library and the Division of Archives and
21 Records Management in the Department of State, one [copy] notice
22 of the availability of every report, testimony, pamphlet or other
23 publication printed or published by or under the direction of the
24 state, or any officer thereof [, and also one copy of any publication
25 purchased by or under the direction of the state for distribution].

26 (cf: R.S.52:14-25)

27

28 7. R.S.52:14-25.1 is amended to read as follows:

29 52:14-25.1. All State officers, departments and commissions or
30 committees issuing annual reports or special reports required by
31 law to be submitted to the Governor or to the Legislature of this
32 State [, where such reports are printed, mimeographed or otherwise
33 mechanically reproduced,] shall [file with] provide one electronic
34 copy, one print copy and notice of availability to the New Jersey
35 State Library for [general reference use] permanent public access
36 and preservation in said library and [for exchange purposes at least
37 75 copies of each of such printed, mimeographed or otherwise
38 mechanically reproduced reports, and in those cases where such
39 reports are made in typewritten form and not subsequently printed,
40 mimeographed or otherwise mechanically reproduced shall file in
41 the State Library for general reference use at least one each of such
42 typewritten reports] forty copies for the depository library program.
43 In addition, one copy in electronic format and one print copy shall
44 be provided to the Division of Archives and Records Management
45 for permanent retention. Each agency shall provide a designated
46 contact known to the State Library and to the Division of Archives

1 and Records Management in the Department of State.

2 (cf: P.L.1967, c.162, s.1)

3

4 8. R.S.52:14-25.2 is amended to read as follows:

5 52:14-25.2. State officers, departments, commissions or
6 committees issuing from time to time serial or other publications of
7 a general informational character other than annual or special
8 reports[, where such publications are printed, mimeographed or
9 otherwise mechanically reproduced for public distribution,] shall
10 【file in】 provide one electronic copy, one print copy and notice of
11 availability to the State Library for permanent 【reference use】
12 public access and preservation and 【for exchange purposes at least
13 75 copies of each of such publications, and in those cases where
14 such serials or other publications are not printed, mimeographed or
15 otherwise mechanically reproduced but are issued in typewritten
16 form, shall file in the State Library for general reference use at least
17 one each of such typewritten publications】 forty copies for the
18 depository library program. Each agency shall provide a designated
19 contact known to the State Library and to the Division of Archives
20 and Records Management in the Department of State.

21 (cf: P.L.1967, c.162, s.2)

22

23 9. (New section) The New Jersey State Library, in consultation
24 with the Division of Archives and Records Management in the
25 Department of State, shall promulgate regulations for the
26 submission of State government reports and publications intended
27 for permanent public access to effectuate the purposes of this act,
28 P.L. , c. (pending before the Legislature as this bill). The
29 Division of Archives and Records Management, in consultation
30 with the New Jersey State Library, shall formulate standards,
31 procedures, and rules for the creation of State government
32 publications in electronic form for preservation and retention
33 purposes, with the approval of the State Records Committee.

34

35 10. R.S.52:14-21 and 52:14-22 are repealed.

36

37 11. This act shall take effect immediately.

38

39

40

STATEMENT

41

42 This bill requires that the reports and publications produced by
43 the State or its agencies to be submitted to the Governor or the
44 Legislature, or to be made available to the public, be posted on the
45 Internet in lieu of printing and distributing copies. The bill
46 provides that an individual who is unable to access a State

1 document made available to the public on the Internet may view a
2 printed copy of the document in a depository library.

3 The bill provides that notice of the availability of a report or
4 publication will be distributed to the Governor or the Legislature,
5 the State Library and the Division of Archives and Records
6 Management in the Department of State, as appropriate. In the case
7 of reports and publications to be made available to the public, the
8 State Library and the Division of Archives and Records
9 Management will receive notice of the availability of the document
10 and an electronic copy, as well as a certain number of print copies
11 for permanent public access and the depository library program.
12 The New Jersey State Library, in consultation with the Division of
13 Archives and Records Management in the Department of State, is to
14 promulgate regulations for the submission of State government
15 reports and publications intended for permanent public access. The
16 Division of Archives and Records Management, in consultation
17 with the New Jersey State Library, is to formulate standards,
18 procedures, and rules for the creation of State government
19 publications in electronic form for preservation and retention
20 purposes, with the approval of the State Records Committee.

21 The provisions of this bill will not apply to the publication of the
22 New Jersey Administrative Code and the New Jersey Register.

ASSEMBLY, No. 4376

STATE OF NEW JERSEY 214th LEGISLATURE

INTRODUCED DECEMBER 1, 2011

Sponsored by:

Assemblywoman PAMELA R. LAMPITT

District 6 (Camden)

Assemblyman MATTHEW W. MILAM

District 1 (Cape May, Atlantic and Cumberland)

SYNOPSIS

Reduces number of reports and publications printed by State; provides for most to be available primarily on Internet; requires notice of availability of reports and publications.

CURRENT VERSION OF TEXT

As introduced.



(Sponsorship Updated As Of: 12/2/2011)

A4376 LAMPITT, MILAM

2

1 AN ACT concerning reports and publications produced by the State
2 and its agencies, amending various parts of the statutory law,
3 supplementing chapter 14 of Title 52 of the Revised Statutes, and
4 repealing R.S.52:14-21, R.S.52:14-22, R.S.52:14-25 and
5 R.S.52:14-25.2.

6

7 **BE IT ENACTED** by the Senate and General Assembly of the State
8 of New Jersey:

9

10 1. (New section) All reports and publications produced by the
11 State, or any agency of the State, that are to be submitted to the
12 governor or the Legislature, or made available to the public, shall
13 be posted on the Internet in lieu of printing. A notice of availability
14 of the report or publication shall be distributed to the governor or
15 the Legislature, as the case may be. In the case of a report or
16 publication to be made available to the public, an electronic copy
17 and a print copy shall be submitted to the State Librarian. If such
18 reports or publications are printed, six copies shall be submitted to
19 the State Librarian in addition to the one electronic copy.

20 Upon receiving notice of availability of a report or publication,
21 an individual who is unable to access the document on the Internet
22 may request a printed copy.

23 The provisions of this section shall not apply to publications
24 produced pursuant to section 7 of P.L.1968, c.410 (C.52:14B-7).

25

26 2. R.S.52:14-18 is amended to read as follows:

27 52:14-18. Except as otherwise expressly provided by law, all
28 boards, commissions, institutions, departments, state officers and
29 other persons required by law to present an annual report to the
30 governor or to the legislature, shall make report as of the thirtieth
31 day of June annually, and shall **[present the same in writing]**
32 complete the report and provide notice that it is available to the
33 governor on or before the thirtieth day of November **[**, to the end
34 that the same may be examined by the state librarian and speedily
35 prepared for printing if approved for that purpose when so required
36 by section 52:14-20 of this title**]**.

37 Any officer, commissioner or other person who shall fail to
38 deliver his report on or before the thirtieth day of November shall,
39 as a penalty, forfeit one-half his salary or compensation from the
40 thirtieth day of November until the time when such report shall be
41 so presented, and such forfeited compensation shall be withheld by
42 the comptroller and treasurer.

43 (cf: R.S.52:14-18)

44

45 3. R.S.52:14-19 is amended to read as follows:

EXPLANATION – Matter enclosed in bold-faced brackets [thus] in the above bill is not enacted and is intended to be omitted in the law.

Matter underlined thus is new matter.

1 52:14-19. Reports other than annual reports; time for making.
2 All boards, commissions and officers of the State required by law,
3 joint resolution, or otherwise to report to the Governor or
4 Legislature upon any matter whatever, shall, unless otherwise
5 specially directed, **[make and deliver]** complete the report at least
6 10 days previous to the first day of January next following the date
7 of their appointment, and **[if printed, it]** notice of the availability of
8 the report shall be delivered to the Legislature on the first day of the
9 session.

10 This section shall not apply to the annual reports of State boards,
11 commissions, institutions, departments or officers.

12 (cf: P.L.1991, c.164, s.1)

13

14 4. Section 2 of P.L.1991, c.164 (C.52:14-19.1) is amended to
15 read as follows:

16 2. Notwithstanding any other law to the contrary, all boards,
17 commissions, institutions, departments, agencies, State officers and
18 employees and other persons required by law to make available,
19 submit, forward, or otherwise transmit to the Legislature or to the
20 members of the Legislature a report, study, survey, publication or
21 other document shall, in lieu of distributing a copy thereof to each
22 member, meet this requirement of law by: a. preparing the
23 document for examination and approval in the manner provided by
24 law; and, b. submitting **[one copy]** notice of availability of the
25 approved document to the President of the Senate, **[one copy to**
26 **the]** Speaker of the General Assembly and **[five copies to]** the
27 Director of Public Information in the Office of Legislative Services.
28 The Director of Public Information shall submit to the Secretary of
29 the Senate, the Clerk of the General Assembly and the members of
30 the Legislature a notice containing the title of the document and the
31 name of the agency issuing the document, that notice to be
32 distributed to the members in the same manner as provided for the
33 distribution of transcripts of public hearings. A copy of any such
34 document shall be made available to any member of the Legislature
35 upon request, or pursuant to such procedures as may be provided by
36 the respective Houses of the Legislature.

37 This section shall not apply to any reporting requirements or
38 procedures specified in the State Constitution, nor to any
39 information required by law to be submitted to the Legislative
40 Counsel, State Auditor, Legislative Budget and Finance Officer, the
41 Joint Budget Oversight Committee, or the Joint Legislative
42 Committee on Ethical Standards.

43 (cf: P.L.1991, c.164, s.2)

44

45 5. R.S.52:14-24 is amended to read as follows:

46 52:14-24. The custodian of the state house shall, under the
47 direction and control of the state house commission, cause to be

A4376 LAMPITT, MILAM

4

1 【bound in plain and substantial binding so many of the printed
2 copies of】 made available on the Internet the various official reports

3 and legislative documents as the state house commission shall direct
4 【, which bound copies shall be distributed by the custodian as
5 follows:

6 a. To the librarian of the congressional library at Washington,
7 four copies.

8 b. To the librarians of the theological seminaries at Princeton
9 and New Brunswick, each one copy.

10 c. To the state librarian, twenty copies.

11 d. The remainder shall be distributed as the state house
12 commission shall direct】. If such reports and documents are
13 printed, six copies shall be submitted to the State Librarian in
14 addition to an electronic copy for the Internet.

15 (cf: R.S.52:14-24)

16

17 6. R.S.52:14-25.1 is amended to read as follows:

18 52:14-25.1. All State officers, departments 【and】, commissions
19 【or】, committees, or agencies issuing annual reports or special
20 reports required by law to be submitted to the Governor or to the
21 Legislature of this State, 【where such reports are printed,
22 mimeographed or otherwise mechanically reproduced, shall file
23 with the New Jersey State Library for general reference use in said
24 library and for exchange purposes at least 75 copies of each of such
25 printed, mimeographed or otherwise mechanically reproduced
26 reports, and in those cases where such reports are made in
27 typewritten form and not subsequently printed, mimeographed or
28 otherwise mechanically reproduced shall file in the State Library
29 for general reference use at least one each of such typewritten
30 reports】 and other State publications of a general informational
31 character, where such reports are printed and electronically
32 produced, shall file with the New Jersey State Library for purposes
33 of permanent public access and distribution one electronic copy and
34 six printed copies. In cases where such reports are made in
35 electronic form only, one electronic copy and one printed copy shall
36 be submitted to the State Library for preservation and permanent
37 reference use. State officers, departments, commissions,
38 committees and agencies shall designate an individual to act as a
39 liaison to the State Library.

40 (cf: P.L.1967, c.162, s.1)

41

42 7. R.S.52:14-21, 52:14-22, 52:14-25 and 52:14-25.2 are
43 repealed.

44

45 8. This act shall take effect immediately.

STATEMENT

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The bill requires reports and publications that are produced by the State or its agencies and submitted to the Governor, the Legislature, or the public to be made available electronically on the Internet instead of being printed in hard copy. Under the bill, individuals who are unable to access reports or publications on the Internet may request a printed copy of the documents.

The bill provides that notice of the availability of the report or publication will be distributed to the Governor or the Legislature, as the case may be. In the case of reports and publications made available to the public, an electronic copy and a print copy will be submitted to the State Librarian. If such reports or publications are printed, six copies will be submitted to the State Librarian in addition to the one electronic copy.

These provisions of the bill would not apply to the publication and distribution of the New Jersey Administrative Code and the *New Jersey Register*.

The bill further provide that all State offices, departments, commissions, committees or agencies issuing annual reports or special reports required by law to be submitted to the Governor and the Legislature, and other State publications of a general informational character, where such reports are printed and electronically produced, must file with the New Jersey State Library for purposes of permanent public access and distribution one electronic copy and six printed copies. In cases where such reports are made in electronic form only, one electronic copy and one printed copy must be submitted to the State Library for preservation and permanent reference use. The bill also requires that State officers, departments, commissions, committees and agencies must designate an individual to act as a liaison with the State Library.

The bill repeals sections of current law that: 1) require State departments to submit print publications to the State Librarian for editing and printing; 2) provide for a free copy of every publication produced by the State to be distributed to each free library and each incorporated historical society in the State; 3) require that all official reports must be printed in the same compact style as the annual report of the State geologist for the year 1893, and 4) require the printing of all annual reports be completed in time to lay before the Legislature at its meeting in the January following the submission of such reports.

ASSEMBLY STATE GOVERNMENT COMMITTEE

STATEMENT TO

ASSEMBLY COMMITTEE SUBSTITUTE FOR ASSEMBLY, Nos. 2408 and 4376

STATE OF NEW JERSEY

DATED: DECEMBER 12, 2011

The Assembly State Government Committee reports favorably Assembly Committee Substitute for Assembly, Nos. 2408 and 4376.

This bill requires reports and publications that are produced by the State or its agencies and submitted to the Governor, the Legislature, or the public to be made available electronically on the Internet instead of being printed in hard copy. Under the bill, individuals who are unable to access reports or publications on the Internet may request a printed copy of the documents.

The bill provides that notice of the availability of the report or publication will be distributed to the Governor or the Legislature, as the case may be. In the case of reports and publications made available to the public, an electronic copy and a print copy will be submitted to the State Librarian. If such reports or publications are printed, six copies will be submitted to the State Librarian in addition to the one electronic copy.

These provisions of the bill would not apply to the publication and distribution of the New Jersey Administrative Code and the *New Jersey Register*.

The bill further provides that all State offices, departments, commissions, committees or agencies issuing annual reports or special reports required by law to be submitted to the Governor and the Legislature, and other State publications of a general informational character, where such reports are printed and electronically produced, must file with the New Jersey State Library one electronic copy and six printed copies for purposes of permanent public access and distribution. In cases where such reports are made in electronic form only, one electronic copy and one printed copy must be submitted to the State Library for preservation and permanent reference use. The bill also requires that State officers, departments, commissions, committees and agencies must designate an individual to act as a liaison with the State Library.

The bill repeals sections of current law that: 1) require State departments to submit print publications to the State Librarian for editing and printing; 2) provide for a free copy of every publication produced by the State to be distributed to each free library and each

incorporated historical society in the State; 3) require that all official reports must be printed in the same compact style as the annual report of the State geologist for the year 1893, and 4) require the printing of all annual reports be completed in time to lay before the Legislature at its meeting in the January following the submission of such reports.

The Assembly Committee Substitute for Assembly, Nos. 2408 and 4376 is identical to Senate, No. 1217 (1R) of 2010.

ASSEMBLY BUDGET COMMITTEE

STATEMENT TO

ASSEMBLY COMMITTEE SUBSTITUTE FOR **ASSEMBLY, Nos. 2408 and 4376**

STATE OF NEW JERSEY

DATED: JANUARY 5, 2012

The Assembly Budget Committee reports favorably Assembly Bill Nos. 2408 and 4376 (ACS).

This bill makes certain changes to the provisions of current law which govern the production and submission of certain reports and publications made by the State and its agencies.

The bill requires reports and publications produced by the State or its agencies and submitted to the Governor, the Legislature, or the public to be made available electronically on the Internet instead of being printed in hard copy. The bill specifies that individuals who are unable to access reports or publications electronically on the Internet may request a printed copy of the documents.

The bill requires notice of the availability of a report or publication to be distributed to the Governor or the Legislature, as the case may be. In the case of reports and publications made available to the public, an electronic copy and a print copy will be submitted to the State Librarian. If such reports or publications are printed, six copies of the documents will be submitted to the State Librarian in addition to the one electronic copy.

The bill specifies that the requirements associated with making reports and publications available electronically on the Internet will not apply to the publication and distribution of the New Jersey Administrative Code and the New Jersey Register.

The bill requires all State offices, departments, commissions, committees or agencies issuing annual reports or special reports required by law to be submitted to the Governor and the Legislature, and other State publications of a general informational character, where such reports are printed and electronically produced, to file with the New Jersey State Library one electronic copy and six printed copies of the report or publication for permanent public access and distribution. If such reports or publications are made in electronic form only, one electronic copy and one printed copy must be submitted to the State Library for preservation and permanent reference use.

The bill requires State officers, departments, commissions, committees and agencies to designate an individual to act as a liaison with the State Library.

The bill repeals certain sections of current law that are related to the production and submission of reports and publication made by the State and its agencies. Under the bill, the repealed sections of law include:

-- R.S.52:14-21, which requires that all official reports must be printed in the same compact style as the annual report of the State geologist for the year 1893;

-- R.S.52:14-22, which requires the printing of all annual reports to be completed in time to lay before the Legislature at its meeting in the January following the submission of such reports;

--R.S.52:14-25, which provides for a free copy of every publication produced by the State to be distributed to each free library and each incorporated historical society in the State; and

--R.S.52:14-25.2, which requires State departments to submit print publications to the State Librarian for editing and printing.

The bill makes certain other technical changes and clarifications to conform certain other provisions of current law related to the production and submission of reports and publication made by the State and its agencies to the requirements imposed by the bill.

As reported, this bill is identical to Senate Bill No. 1217 (1R), as also reported by the committee.

FISCAL IMPACT:

The Office of Legislative Services (OLS) estimates that this bill may result in an annual cost savings to the State. Certain State costs associated with labor, supplies and materials, as well as printing, production, and postage may be reduced or substantially eliminated by requiring the electronic submission and online posting of certain reports and publication required to be made by the State and its agencies.

However, the magnitude of the projected cost savings is largely unknown. The OLS does not have information regarding the current printing and production costs or the personnel costs related to the estimated 1,200 reports and publications that are required by statute to be produced annually by the State and its agencies.

Moreover, the OLS lacks information concerning the number of the estimated 1,200 reports and publications already electronically submitted and posted online. In the recent past, certain State departments and agencies have taken steps to achieve cost savings by making reports and publications available electronically on the Internet. Each State department or agency currently submitting or otherwise posting reports and publications in an electronic format further diminishes the potential cost saving that may be achieved by the State as a result of this bill.