March 29, 1976

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LEGISLATIVE HISTORY OF NJSA 10:4-6 to 4-21 "Open Public Meetings Act"

PREVIOUS BILLS

A2222 (1972 - 73)

> Introduced by Baer, Orechio and Hawkins. Sponsors' statement reads same as statement/Al030 (1974-75). Died in Committee. Copy enclosed.

The bill which became law is

Laws of 1975, Chapter 231 Al030 (3rd OCR)

January 28, 1974 - Introduced by Baer and 71 others.

March 14, 1974 - Public hearing held.

1974 - Public hearing held. [The Newark Star-Ledger reported on April 9, 1974, that a public hearing had been held the day before in Newark (see "'Open meetings' encounter friction" enclosed with newsclippings). The State Library was unable to locate

transcripts of this hearing].

October 29, 1974 - Reported with committee amendments. February 27,1975 - More assembly amendments adopted. 7, 1975 - Passed in Assembly as amended. April

23, 1975 - Senate amendments adopted. July July 14, 1975 - Passed in Senate as amended.

1975 - Senate amendments passed in Assembly. 1975 - Public hearing held. Transcripts of July 30,

October 9, hearing held at Governor Byrne's request are not available. (See "Open meetings worth red face", Trenton Evening Times, 10/10/75 enclosed with newsclippings.)

October 21, 1975 - Approved.

Do Not Remove From Library

Sponsor's statement to original Al030:

The public's right to know the true source of governmental decisions and to witness in full detail the process of public policy formulation is frequently obstructed by the inability of members of the public and the press to attend certain policymaking sessions of public bodies. This bill would put the conduct of public business on an entirely open basis by requiring all discussions and decisions of public bodies, including those now held or made in "executive sessions," to take place at meetings open to the public and for which adequate notice has been given.

Action taken without adequate notice would be invalid except under special procedures for demonstrable emergencies. Highly embarrassing required notices would discourage public bodies from using avoidable emergencies to circumvent adequate notice requirements.

Confidential deliberation would be permitted only in those exceptions where, otherwise, the public interest would be clearly endangered or the personal privacy or guaranteed rights of individuals would be clearly in danger of unwarranted invasion.

- -See also amended "Statement" attached to Assembly Amendments to A1030 (FNCLOSED)
 Copies of original
- original bill and amendments enclosed.
- -Governor's Statement on signing enclosed.
- FINAL VERSION ENCLOSED (AMENOMENTS DURING PASSAGE DENOTED BY ASTERISTE

HEARINGS AND REPORTS

- 974.90 N.J. Legislature. Assembly. Judiciary Committee. Public Hearing on Al030 (The Open Public Meetings Act). A673
- 1974a March 14, 1974. [Contains original Al030 w/statement].
- N.J. The Attorney General's Committee on the Right to Know. 974.90 New Jersey's Right to Know: A Report on Open Government, A673 1974b 1974.
 - N.J. Dept. of State Guidelines on the 'Open Public Meetings Law' [This pamphlet was reprinted at 98N.J.L.J. 1081, 1094-1095, December 25,1975].
 - N.J. Dept. of Law and Public Safety, Division of Law. Attorney General's Formal Opinion No. 2, 1976 (January 19, 1976), copy enclosed

BACKGROUND MATERIALS

Gilson, Lawrence. Money and secrecy: A citizen's guide to 320.4 reforming state and federal practices. Common Cause. Published Gil by Praeger, 1972, p. 122 (enclosed) [See also: Appendix B--Model Open Meetings Bill, pp.252-254, copy enclosed].

974.905 New Jersey Press Association. "Study Shows Some Newspapers J562 Failed to Expose Secret Meetings," in 40A The Jersey Publisher 4, Oct. 1972 (copy enclosed).

974.905 Klein, Harold M. "The Agenda Meeting" in 49 New Jersey M96 Municipalities 14, December 1972 (copy enclosed).

974.901 Cahill, William T. Third Annual Message, January 9, 1973, G52 pp.12-13 (copy enclosed.)

KIF 5/65.5 1829 295 2214 F35 1974 974.

Adams, John B. State Open Meetings Laws: An Overview. Columbia Mo., Freedom of Information Foundation [1974].

974.905 Ferguson, David J. "The Open Meeting Policy" in 52 New M96 Jersey Municipalities 7, February 1975 (copy enclosed).

974.905 Schragger, Bruce M. "What the Open Public Meetings Act M96 Means to Municipalities" in 52 New Jersey Municipalities 6, December 1975 (Copies of pages 6 and 7 only--remainder of article is reprint of law.)

See also:

Legislative History of R.S. 10:4-1 to 5, Laws of 1960, Chapter 173 "Right to Attend Public Meetings".

JOURNAL ARTICLES

- 45 Mississippi Law Journal 1151 (1974)
 "Open Meetings Laws: An Analysis and a Proposal",
 comment by William R. Wright II [Comparison@analysis
 of states' legislation]
- North Carolina Law Review 451 (1975)
 "Open Government Laws: An Insider's View",
 article by Joseph W. Little and Thomas Tompkins.

NEWSPAPER CLIPPINGS

The articles listed below, selected from the State Library's Vertical File, have been photocopied and enclosed.

NJ--Public Meetings 1972-1974 NJ--Public Meetings 1975

(The entire contents of each folder may be examined at the State Library).

Common Cause scores N.J. Laws on government, BR 11/7/72.

Secrecy report delayed, Sunday SL, 5/27/73.

Kugler offer plan to make records public, NSL, 1/12/74.

Bill due in Assembly in executive sessions, APEP 1/21/74.

Groups react to 'open meeting' bill, NSL 3/15/74.

Open meetings plan faces revisions in legislature, APEP 3/21/74.

'Open meetings' encounter friction, NSL 4/9/74.
Another Sunbeam: Vineland,
ACP 8/31/74 (editorial)

Judiciary Committee sends out 'open meetings' bill, NSL 10/30/74.

Open-meeting bill fought, BR 11/26/74.

Assembly votes to tape most debates, NSL 2/5/75.

Democrats promise vote on public meetings bill, BR 2/21/75.

Evening public meetings, NSL 2/25/75.

Loopholes in state 'sunshine law' cast eclipse on open meetings, ACP 4/13 75.

Princeton hears open meeting pitch, TET 4/2/75.

Night work voted for freeholders, NSL 8/5/75.

Byrne hints at veto of open meetings bill, Trentonian 9/12/75.

Byrne draws blast for threatened veto of sunshine bill, Trentonian 10/3/75.

'Sunshine' bill signing urged, NSL 9/29/75.

- Common Cause urges 'sunshine' bill okay, TET 10/1/75.
- 'Sunshine' law is no disaster, Florida group advises Byrne, TET 10/5/75.
- Floridian to defend 'Sunshine', TET 10/7/75.
- Florida Wants Byrne to put 'Sun' in N.J., Trentonian 10/9/75.
- Open meetings WORTH RED FACES, TET 10/10/75.
- Byrne voices doubts, but signs 'Sunshine Bill', NSL 10/22/75.
- Lobby presses 'Sunshine', NSL 10/23/75.
- Bateman questions Sunshine Law limits, NSL 10/26/75.
- 'Sunshine' to open bipartisan caucuses, CCP 12/9/75.

JAA/ks

APPROVED 10-21-75
[THIRD OFFICIAL COPY REPRINT]

ASSEMBLY, No. 1030

STATE OF NEW JERSEY

INTRODUCED JANUARY 28, 1974

By Assemblymen BAER, WOODSON, HAMILTON, KEAN, BAR-BOUR, OWENS, MARTIN, KLEIN, Assemblywoman WILSON, Assemblymen WEIDEL, PERSKIE, WORTHINGTON, VAN WAGNER, SALKIND, HAWKINS, LEFANTE, FITZPATRICK, STEWART, YATES SWEENEY, RUANE, HOLLENBECK, VISOTCKY, HERMAN, FROUDE MACINNES, FORAN, CONTILLO, GLADSTONE, OTLOWSKI, FLYNN, NERI, FLORIO, McMANIMON, KOZLOSKI, GREGORIO, D'AMBROSA, McCARTHY, RYS, Assemblywomen CURRAN, CROCE, Assemblyman KARCHER, Assemblywoman TOTARO, Assemblymen BROWN, GORMAN, PERKINS, JACKMAN, GALLO, NEWMAN, DOYLE, DEVERIN, CODEY, KEEGAN, ADUBATO, CALI, ESPOSITO, Assemblywoman BURGIO, Assemblymen CHINNICI, EWING, HURLEY, ORECHIO, BATE, SCHUCK, BORNHEIMER, SINSIMER, PELLECCHIA, SNEDEKER, GALLAGHER, HICKS, PATERO, GARRUBBO and RIZZOLO

Referred to Committee on Judiciary

An Act concerning meetings of certain public bodies and repealing P. L. 1960, c. 173.

- 1 Be it enacted by the Senate and General Assembly of the State
- 2 of New Jersey:
- 1. This act shall be known and may be cited as the "Open Public
- 2 Meetings Act.
- 1 2. The Legislature finds and declares that the right of the public
- 2 to be present at all meetings of public bodies, and to witness in
- 3 full detail all phases of the deliberation, policy formulation, and
- 4 decision making of public bodies, is vital to the enhancement and EXPLANATION—Matter enclosed in bold-faced brackets [thus] in the above bill is not enacted and is intended to be omitted in the law.

- 5 proper functioning of the democratic process; that secrecy in public
- 6 affairs undermines the faith of the public in government and the
- 7 public's effectiveness in fulfilling its role in a democratic society,
- 8 and hereby declares it to be the public policy of this State to insure
- 9 the right of its citizens to have adequate advance notice of and the
- 10 right to attend all meetings of public bodies at which any business
- 11 affecting the public is discussed or acted upon in any way except
- 12 only in those circumstances where otherwise the public interest
- 13 would be clearly endangered or the personal privacy or guaranteed
- 14 rights of individuals would be clearly in danger of unwarranted
- 15 invasion.
- 16 ***The Legislature further declares it to be the public policy
- 17 of this State to insure that the aforesaid rights are implemented
- 18 pursuant to the provisions of this act so that no confusions, mis-
- 19 constructions or misinterpretations may thwart the purposes
- 20 hereof.
- 21 The Legislature, therefore, declares that it is the understanding
- 22 and the intention of the Legislature that in order to be covered
- 23 by the provisions of this act a public body must be organized by
- 24 law and be collectively empowered as a multi-member voting body
- 25 to spend public funds or affect persons' rights; that, therefore,
- 26 informal or purely advisory bodies with no effective authority are
- 27 not covered, nor are groupings composed of a public official with
- 28 subordinates or advisors, who are not empowered to act by vote
- 29 such as a mayor or the Governor meeting with department heads
- 30 or cabinet members, that specific exemptions are provided for the
- 31 Judiciary, parole bodies, the State Commission of Investigation,
- 32 and political party organizations; that to be covered by the pro-
- 33 visions of this act a meeting must be open to all the public body's
- 34 members, and the members present must intend to discuss or act
- 35 on the public body's business; and therefore, typical partisan
- 36 caucus meetings and chance encounters of members of public bodies
- 37 are neither covered by the provisions of this act, nor are they
- 38 intended to be so covered.***
- 1 3. As used in this act:
- 2 a. "Public body" means a commission, authority, board, council,
 - committee *[and every] * *or any* other group *of two or more
- 4 persons* organized under the laws of this State * consisting of
- 5 two or more persons]*, *and collectively empowered* **as a
- 6 voting body** to perform a public governmental function**[,]**
- 7 *affecting the rights, duties, obligations, privileges, benefits,
- 8 or other legal relations of any person, or collectively authorized
- 9 to spend public funds* including the Legislature, *[and any

10 committee composed of members of such public body or

11 appointed or established by it,]* but does not mean or include

11A ** Tthe office of the Governor, T ** the judicial branch

12 of the government, *any grand or petit jury,* any parole board or

13 any agency or body acting in a parole capacity, the State Com-

4 mission of Investigation *or any political party committee orga-

15 nized under Title 19 of the Revised Statutes.*

b. "Meeting" means and includes any gathering *whether corporeal or by means of communication equipment, which is* 17A attended by, or open to, all of the members of a public body, held 17B with the intent, on the part of the members of the body *present*, 17c to discuss or act *[upon public business]* *as a unit upon the 17D specific public business of that body. Meeting does not mean or 17E include any such gathering (1) attended by less than an effective

17_F majority of the members of a public body, or (2) attended by or

18 open to all the members of three or more similar public bodies at a 18A convention or similar gathering*.

18B c. "Public business" means and includes all matters *[acted 18c upon or discussed by a public body]* which relate in any way, 18D directly or indirectly, to the performance of *[its]* *the public 18E body's* functions or the conduct of its business.

[d. "Act upon or discuss" means and includes the discussion 19 and voting upon motions, resolutions, rules, regulations, policies, 20 ordinnaces and statutes; discussion as to whether or not any of the 21same shall be adopted or acted upon or placed on the agenda of 22the public body for present or future action; discussion or action 23pertaining to the procedures to be followed by the public body in 24 conducting any meeting, or any hearing it may hold or propose 25 to hold, or the procedure to be followed by it with respect to any 26matter coming before it; discussions which relate in any way to 27 the taking or not taking of any action by the public body or any 28 of its agents, employees, committees or agencies; and discussions 29 or actions which relate in any way to the governmental functions 30 for which the public body was established.] 31

[e.] *d.* "Adequate notice" means written advance notice of 32 at least *[72]* *48* hours, giving the time, date, *[and]* location 33 *Tof the proposed meeting or meetings,] * *and, to the extent **34** known, the agenda of any regular, special, or rescheduled meeting. 35which notice shall accurately state whether formal action may or 36 may not be taken and which shall be* (1) prominently posted in at 37 least one public place reserved for such or similar announcements, 38 (2) mailed*, telephoned, telegrammed, or hand delivered* to at 39

least two newspapers *[circulating in the municipality in which **4**0 the proposed meeting is to be held, at least one of which news-41 42 papers is regularly published at least 5 days per week and at least * *which newspapers shall be designated by the public body 43 to receive such notices because they have the greatest likelihood 44 45 informing the public within the area of jurisdiction 46 public body of such meetings,* \mathbf{of} one *shall be* the official newspaper, where any * [is] * 47 48 has been designated by the public body or * Tapplicable political subdivision, ** if the public body has failed to so desig-49 nate, where any has been designated by the governing body of the 50 political subdivision whose geographic boundaries are coextensive 51 with that of the public body* and (3) filed with the clerk of the 52municipality* , or the clerk of the county or the Secretary of State 53 in the case respectively of municipal, county or other public 54 bodies]* *when the public body's geographic boundaries are 55 coextensive with that of a single municipality, with the clerk of the 56 county when the public body's geographic boundaries are coexten-57 sive with that of a single county, and with the Secretary of State if 58 the public body ** [is a State agency] ** ** has Statewide juris-59 diction**. For any other public body the filing shall 60 60a be with the clerk or chief administrative officer of such other public body and each municipal or county clerk of each munici-61 pality or county encompassed within the jurisdiction of such public 62body. Where annual notice or revisions thereof in compliance with 63 section 13 of this act sets forth the location of any meeting, no 64 further notice shall be required for such meeting*. 65

- 4. a. Except as provided by subsection b. of this section, or for any meeting limited only to consideration of items listed in section *[6. b.]* *7. b.* no public body shall hold a meeting unless adequate notice thereof has been provided to the public.
- 5 b. *[A]* *Upon the affirmative vote of three quarters of the 6 members present a* public body may hold a meeting notwithstand-6 ing the failure to provide adequate notice if:
- 7 (1) such meeting is required in order to deal with matters of 8 such urgency and importance that a delay for the purpose of pro-9 viding adequate notice would be likely to result in substantial harm 10 to the public interest; and
- 11 (2) the meeting is limited to discussion of and acting with 12 respect to such matters of urgency and importance; and
- 13 (3) notice of such meeting is provided as soon as possible fol-14 lowing the calling of such meeting by posting written notice of the

- same in the public place described in section *[3. e.] ** 3. d.* above,
- 16 and also by notifying the two newspapers described in section
- 17 *[3. e.] * *3. d.* by telephone, telegram, or by delivering a written
- 18 notice of same to such newspapers; and
- 19 (4) either (a) the public body could not reasonably have fore-
- 20 seen the need for such meeting at a time when adequate notice
- 21 could have been provided; or (b) although the public body could
- 22 reasonably have foreseen the need for such meeting at a time when
- 23 adequate notice could have been provided, it nevertheless failed to
- 24 do so.
- 5. At the commencement of every meeting of a public body the
- 2 person presiding shall announce publicly, and shall cause to be
- 3 entered in *[any]* *the* minutes of the meeting, *[a]* *an
- 3A accurate* statement to the effect:
- a. that adequate notice of the meeting has been provided, specify-
- 5 ing the time, place, and manner in which such notice was pro-
- 6 vided; or
- 7 b. that adequate notice was not provided, in which case such
- 8 announcement shall state (1) the nature of the urgency and im-
- 9 portance referred to in subsection 4. b. (1) and the nature of the
- 10 substantial harm to the public interest likely to result from a
- 11 delay in the holding of the meeting; (2) that the meeting will be
- 12 limited to discussion of and acting with respect to such matters
- 13 of urgency and importance; (3) the time, place, and manner in
- 14 which notice of the meeting was provided; and (4) either (a) that
- 15 the need for such meeting could not reasonably have been foreseen
- 16 at a time when adequate notice could have been provided, in which
- 17 event, such announcement shall specify the reason why such need
- 18 could not reasonably have been foreseen; or (b) that such need
- 18A could reasonably have been foreseen at a time when adequate notice
- 19 could have been provided, but such notice was not provided, in
- 20 which event the announcement shall specify the reason why ade-
- 21 quate notice was not provided.
- 1 *6. No person or public body shall fail to invite a portion of its
- 2 members to a meeting for the purpose of circumventing the pro-
- 3 visions of this act.*
- 1 *[6.]* *7.* a. Except as provided by *[subsections]* *subsec-
- $2 tion^*$ b. *[and c.]* of this section all meetings of public bodies shall
- 2A be open to the public at all times. *Nothing in this act shall be con-
- 2B strued to limit the discretion of a public body to permit, prohibit or
- 2c regulate the active participation of the public ** [of] ** **at**
- 2D any meeting.*

- 3 b. A public body may exclude the public only from that portion
- of a meeting at which the public body discusses: 4
- (1) Any matter which, by express provision of ** [*State or] ** 5
- Federal* law *[is]* *or **[regulation]** **State statute or rule 6
- of court** shall be* rendered confidential or *[is]* excluded from
- 7A the provisions of subsection a. of this section.
- (2) Any matter in which the release of information would im-
- 9 pair a right to receive funds from the Government of the United
- 10 States.
- 11 (3) Any *[personal]* *material the disclosure of which consti-
- tutes an unwarranted invasion of individual privacy such as any* 12
- records, data, reports, recommendations, or other personal ma-13
- terial of any educational, training, social service, medical, health, 14
- custodial, child protection, rehabilitation, legal defense, welfare, 15
- housing, relocation, insurance and similar program or institution 16
- operated by a public body pertaining to any specific individual 17
- admitted to or served by such institution or program, including but 18
- not limited to information relative to the individual's personal and 19
- family circumstances, and any material pertaining to admission, 20
- discharge, treatment, progress or condition of any individual, 21
- unless the individual concerned (or*, in the case of a minor or in-22
- 22A competent,* his guardian) shall request in writing that the same be
- 22B disclosed publicly.
- (4) Any collective bargaining agreement, *[or proposed collec-23
- tive bargaining agreement,]* or the terms and conditions which 24
- ** Tthe publib body proposes to include] ** ** are proposed for 25
- 26inclusion ** in any collective bargaining agreement **, including
- the negotiation of the terms and conditions thereof with employees 27
- or representatives of employees of the public body** *[, including 28
- the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body; provided, 30
- 30A however, that any such collective bargaining agreement shall be
- 30B finally approved by the public body only at a meeting to which the
- 30c public is admitted **.
- (5) Any matter involving the purchase*, lease or acquisition* of 31
- *[lands]* *real property* with public funds*[, the protection of 32
- the physical safety of public officials, ***, the setting of banking 33
- 34 rates** *or investment of public funds, where it could adversely
- affect the public interest if discussion of such matters were dis-35
- 35A closed.*

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- *(6) ** The ** ** Any ** tactics and techniques utilized in pro-36
- tecting the safety and property of the public, provided that their

38 disclosure could impair such protection. Any* investigations of

39 violations or possible violations of the law*[, any]* *.*

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- *(7) Any* pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party**.** *[, or other activities where the ac-42A complishment of the object of the public body is likely to be 42B materially prejudiced if its action or proposed action is made 42c publicly known prior to the accomplishment of such object; pro-42D vided, however, that before discussing or acting upon any matter 42E described in this subsection, the public body shall first adopt a 42F resolution, at a meeting to which the public shall be admitted:
 - (a) stating the general nature of the subject to be acted upon or discussed;
 - (b) determining that accomplishment of the object of the public body is likely to be materially prejudiced if its action or proposed action is made publicly known prior to the accomplishment of such object, and stating, in general terms, the reasons why such material prejudice would be likely to result, and, as precisely as possible, the time when or the circumstances under which the action or discussion of the public body can be disclosed to the public **[*Matters]**

 Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.*
 - *[(6)]* *(8)* Any matter involving the employment, *[continued employment]* *appointment*, termination of employment, terms and conditions of employment, evaluation of the performance of, *promotion* or disciplining of*[,]* any *[individual]* *specific prospective public officer or employee or current public officer or employee* employed *or appointed* by the public body, unless *[the public body has received from]* *all* the individual *[employee or]* employees *or appointees* whose rights could be adversely affected *[a consent]* *request* in writing that such matter or matters *[may]* be discussed at a *public* meeting *[from which the public is excluded]*.
 - *(9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.*
 - *8. No public body shall exclude the public from any meeting to discuss any matter described in subsection 7. b. until the public body

- 3 shall first adopt a resolution, at a meeting to which the public shall
- 4 be admitted:
- 5 a. Stating the general nature of the subject to be discussed; and
- 6 ** [b. Determining that the accomplishment of the object of the
- 7 public body is likely to be materially prejudiced if its proposed
- 8 action were to be currently made publicly known, and stating in
- 9 general terms, the reasons why such material prejudice would be
- 10 likely to result, and ** **b. Stating ** as precisely as possible, the
- 11 time when and the circumstances under which the discussion con-
- 12 ducted in closed session of the public body can be disclosed to the
- 12A public**.******[**; or
- 13 c. Stating that the matters to be discussed conform to subsec-
- 14 tions 7. b. (1), 7. b. (2), 7. b. (3), or 7. b. (8) of this act.*****
- 1 *9. Each public body shall keep reasonably comprehensible
- 2 minutes of all its meetings showing the time and place, the members
- 3 present, the subjects considered, the actions taken, the vote of each
- 4 member, and any other information required to be shown in the
- 5 minutes by law, which shall be **promptly** available to the public
- 6 to the extent that making such matters public shall not be incon-
- 7 sistent with section 7 of this act.*
- 1 *[7.]* *10.* a. Any action taken by a public body at a meeting
- 2 which does not conform with the provisions of this act shall be
- 2A *[void] * *voidable in a proceeding in lieu of prerogative writ in
- 2B the Superior Court, which proceeding may be brought by any per-
- 2c son ** [and shall be brought by any person] ** within 45 days after
- 2D the action sought to be voided has been made public; provided, how-
- 2E ever, that a public body may take corrective or remedial action by 2F acting de novo at a public meeting held in conformity with this act
- 2g and other applicable law regarding any action which may otherwise
- 2H be voidable pursuant to this section**; and provided further that
- 21 any action for which advance published notice of at least 48 hours
- 25 is provided as required by law shall not be voidable solely for 2K failure to conform with any notice required in this act**.*
- b. Any party, including any member of the public, may institute
- 4 a proceeding in lieu of prerogative writ in the Superior Court to
- 5 challenge any action taken by a public body on the grounds that
- 6 such action is void for the reasons stated in subsection a. of this
- 7 section, and if the court shall find that the action was taken at a
- 8 meeting which does not conform to the provisions of this act, the
- 9 court shall declare such action void.
- 1 *[8.]* *11.* Any person, including a member of the public, may
- 2 apply to the Superior Court for injunctive orders or other remedies

3 to insure compliance with the provisions of this act, and the court shall issue such orders and provide such remedies as shall be necessary to insure compliance with the provisions of this act. *[9.]* *12.* Any person who knowingly *[participates in a 1 2 meeting of a public body of which he is a member, not held in accordance with the provisions of this act, is a disorderly person]* 4 *violates any of the foregoing sections of this act shall be fined \$100.00 for the first offense and no less than \$100.00 nor more than \$500.00 for any subsequent offense, recoverable by the State by a summary proceeding under the "Penalty Enforcement Law" 7 (N. J. S. 2A:58-1 et seq.). The county district court of the county 9 in which the violation occurred shall have jurisdiction to enforce 10 said penalty upon complaint of the Attorney General or the county 11 prosecutor**, but the Attorney General or county prosecutor may refer the matter to the Public Advocate**. Whenever a member 12of a public body believes that a meeting of such body is being held in violation of the provisions of this act, he shall immediately state 14 this at the meeting together with specific reasons for his belief 15which shall be recorded in the minutes of that meeting. Whenever such a member's objections to the holding of such meeting are 17 overruled by the majority of those present, such a member may 18 19 continue to participate at such meeting without penalty provided he 20has complied with the duties imposed upon him by this section.* *[10.]* *13.* At least once each year, within 7 days following the annual organization or reorganization meeting of a public body, or if there be no such organization or reorganization meeting in 3 *[any]* *the* year, then by not later than January *[7]* *10* of such year, every public body shall post *and maintain posted throughout the year* in the place described in subsection *[3. e. (1)]* *3. d. (1)*, mail to the newspapers described in sub-7 section *[3. e. (2)]* *3. d. (2)*, submit to the persons described in 8 subsection *[3. e. (3)]* *3. d. (3)*, for the purpose of public in-9A spection a schedule of the regular meetings of the public body 9B to be held during the succeeding year. Such schedule shall contain the location of each meeting to the extent it is known, and the time and date of each meeting. In the event that such schedule is there-11 after revised, the public body, within 7 days following such revision, 1213 shall post, mail and submit such revision in the manner described 14 above. *[11.]* *14.* Any person may request that a public body mail 1 to him *copies of any regular meeting schedule or revision described in section 13 of this act and any* advance written notice A1030 3 PLOCE Statement

4 *[of all meetings]* *described in subsection 3. d. of this act of any

5 regular, special or rescheduled meeting* of such body, and upon

6 prepayment by such person of a reasonable sum, if any has been

7 fixed by resolution of the public body to cover the costs of provid-

8 ing such notice, the public body shall mail to such person written

9 advance notice of all of its meetings within the time prescribed by

10 subsection *[3. e.]* *3. d.* herein, subject only to the exceptions

11 set forth in subsection 4. b. herein. *Such resolution may provide

12 that notice requested by the news media shall be mailed to such

13 news media free of charge. All requests for notices made under this

14 section shall terminate at midwight on December 21 of each year

14 section shall terminate at midnight on December 31 of each year,

15 but shall be subject to renewal upon a new request to the public

16 body.*

1 *[12.]* *15.* If any section, subsection, clause, sentence, para-

graph, or part of this act or the application thereof to any person

3 or circumstances, shall, for any reason, be adjudged by a court of

competent jurisdiction to be invalid, such judgment shall not affect,

5 impair, or invalidate the remainder of this act.

1 *[13.]* *16.* This act shall be liberally construed in order to

accomplish its purpose and the public policy of this State as set

3 forth in section 2.

1 *[14.]* *17.* P. L. 1960, c. 173 (C. 10:4-1 to 10:4-5) is repealed.

[15.] *18.* This act shall take effect 90 days after its enact-

2 ment.

1

STATEMENT

**This bill requires that the public and the press have advance notice of and the opportunity to attend most meetings, including executive sessions, of public bodies, except where the public interest or individual rights would be jeopardized. The public's right to know the process by which governmental decisions are made and to witness that process in full detail may be obstructed by needlessly barring members of the public and the press from certain policymaking meetings of public bodies. If the public and the press cannot attend, they cannot learn of many positions that are considered or taken at such meetings by individual officials serving the public. Lack of this information can lessen public confidence in governmental decisions and impair the public's function of holding officials accountable in a democracy.

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Section 4 prohibits meetings without adequate notice except upon a 3/4 vote of the members present where the only matters that may be discussed are matters of such urgency, that waiting to give notice would result in substantial harm to the public interest. Notice of the meeting must be posted and provided to two newspapers as soon as possible.

Section 5 requires a statement at every meeting confirming that adequate notice was provided or if it was not provided, presenting the reasons why it was not provided. Embarassing statements required for avoidable emergencies are intended to discourage public officials from circumventing notice requirements by deliberately waiting until matters become emergencies.

Section 6 prohibits purposely circumventing the act by failing to invite one or more members of a public body so that a meeting of a majority of a public body would not qualify under section 3 b.

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Section 10 provides that actions taken by a public body at a meeting not held in accordance with this act are voidable in Superior Court upon legal action brought by any person, provided that the action is filed within 45 days after the action in question has been made public. A public body may correct an action which does not comply with this act by acting anew at any time at a public meeting that does comply with this act; however such corrective action does not eliminate any individual liability for penalties under section 12. Section 10 also provides that an action such as adoption of an ordinance where there has been advance published notice of at least 48 hours shall not be voidable solely for failure to conform with notice requirements of this act.

Section 11 grants any citizen the right to apply for injunctive orders or other remedies to guarantee compliance with this act. Section 12 provides \$100.00 penalties for a first offense of knowingly violating the preceding sections of the act and penalties of up

to \$500.00 for subsequent offenses. Action for penalties may be brought in any county district court in the county where the alleged violation occurred, but only by appropriate officials in order to guard against harrassment of members of the public body.

Under section 13, a yearly schedule and any revised schedule of any regular meetings are to be posted and distributed similarly to the 48-hour advance notice of meetings. However, unavailable information such as meeting locations or information on special meetings need not be included in such annual notices or revisions as long as they are provided in the 48-hour notice.

Section 14 requires public bodies to mail meeting notices to any member of the public and the media requesting them and authorizes charging a small fee, from which the media may be exempt, to cover the costs of notifying such parties.**

A 1030 Spoonsor's statement

- 1 9. Any person who knowingly participates in a meeting of a
- 2 public body of which he is a member, not held in accordance with
- 3 the provisions of this act, is a disorderly person.
- 1 10. At least once each year, within 7 days following the annual
- 2 organization or reorganization meeting of a public body, or if
- 3 there be no such organization or reorganization meeting in any
- 4 year, then by not later than January 7 of such year, every public
- 5 body shall post in the place described in subsection 3. e. (1), mail
- 6 to the newspapers described in subsection 3. e. (2), submit to the
- 7 persons described in subsection 3. c. (3), for the purpose of public
- 8 inspection a schedule of the regular meetings of the public body
- 9 to be held during the succeeding year. Such schedule shall contain
- 10 the location of each meeting to the extent it is known, and the time
- 11 and date of each meeting. In the event that such schedule is there-
- 12 after revised, the public body, within 7 days following such revision,
- 13 shall post, mail and submit such revision in the manner described
- 14 above.
- 1 11. Any person may request that a public body mail to him ad-
- 2 vance written notice of all meetings of such body, and upon pre-
- 3 payment by such person of a reasonable sum, if any has been fixed
- 4 by resolution of the public body to cover the costs of providing
- 5 such notice, the public body shall mail to such person written ad-
- 6 vance notice of all of its meetings within the time prescribed by
- 7 subsection 3. e. herein, subject only to the exceptions set forth in
- 8 subsection 4. b. herein.
- 1 12. If any section, subsection, clause, sentence, paragraph, or
- 2 part of this act or the application thereof to any person or circum-
- 3 stances, shall, for any reason, be adjudged by a court of competent
- 4 jurisdiction to be invalid, such judgment shall not affect, impair,
- 5 or invalidate the remainder of this act.
- 1 13. This act shall be liberally construed in order to accomplish
- 2 its purpose and the public policy of this State as set forth in sec-
- 3 tion 2.
- 1 14. P. L. 1960, c. 173 (C. 10:4-1 to 10:4-5) is repealed.
- 1 15. This act shall take effect 90 days after its enactment.

STATEMENT

The public's right to know the true source of governmental decisions and to witness in full detail the process of public policy formulation is frequently obstructed by the inability of members of the public and the press to attend certain policy-making sessions of public bodies. This bill would put the conduct of public business

on an entirely open basis by requiring all discussions and decisions of public bodies, including those now held or made in "executive sessions," to take place at meetings open to the public and for which adequate notice has been given.

Action taken without adequate notice would be invalid except under special procedures for demonstrable emergencies. Highly embarrassing required notices would discourage public bodies from using avoidable emergencies to circumvent adequate notice requirements.

Confidential deliberation would be permitted only in those exceptions where, otherwise, the public interest would be clearly endangered or the personal privacy or guaranteed rights of individuals would be clearly in danger of unwarranted invasion.

ASSEMBLY AMENDMENTS TO

ASSEMBLY, No. 1030

[OFFICIAL COPY REPRINT]

STATE OF NEW JERSEY

ADOPTED FEBRUARY 27, 1975

Amend page 2, section 3, line 5, after "empowered", insert "as a voting body".

Amend page 2, section 3, line 6, after "function", omit ",".

Amend page 2, section 3, line 11, after "include", omit "the office of the Governor,".

Amend page 3, section 3, line 59, omit "is a State agency", insert "has Statewide jurisdiction".

Amend page 5, section 7, line 2c, after "public", omit "of", and insert "at".

Amend page 5, section 7, line 5, omit "State or".

Amend page 5, section 7, line 6, omit "regulation", insert "State statute or rule of court".

Amend page 5, section 7, line 24, after "which", omit "the".

Amend page 5, section 7, line 25, omit "public body proposes to include", insert "are proposed for inclusion".

Amend page 5, section 7, line 26, after "ment", insert ", including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body".

Amend page 6, section 7, line 33, after "officials,", insert ", the setting of banking rates".

Amend page 6, section 7, line 36, omit "The", insert "Any".

Amend page 6, section 7, line 42, after "party", insert ".".

Amend page 6, section 7, line 52, omit "Matters", insert "Any matters".

Amend page 7, section 8, lines 6-9, omit in their entirety.

Amend page 7, section 8, line 10, omit "likely to result, and", and insert in lieu thereof "b. Stating".

Amend page 7, section 8, line 12, after "public", omit "; or", insert ".".

Amend page 7, section 8, lines 13-14, omit in their entirety.

Amend page 7, section 9, line 5, after "be", insert "promptly".

Amend page 7, section 10, line 2c, omit "and shall be brought by any person".

Statement attached to Assembly
Amendments to A1030 (official copy Reprint)
2 adopted 2/27/75

Amend page 7, section 10, line 2H, after "section", insert "; and provided further that any action for which advance published notice of at least 48 hours is provided as required by law shall not be voidable solely for failure to conform with any notice required in this act".

Amend page 8, section 12, line 11, after "prosecutor", insert ", but the Attorney General or county prosecutor may refer the matter to the Public Advocate".

Amend page 9, section 18, after line 2, add the following statement:

"STATEMENT

This bill requires that the public and the press have advance notice of and the opportunity to attend most meetings, including executive sessions, of public bodies, except where the public interest or individual rights would be jeopardized. The public's right to know the process by which governmental decisions are made and to witness that process in full detail may be obstructed by needlessly barring members of the public and the press from certain policy-making meetings of public bodies. If the public and the press cannot attend, they cannot learn of many positions that are considered or taken at such meetings by individual officials serving the public. Lack of this information can lessen public confidence in governmental decisions and impair the public's function of holding officials accountable in a democracy.

Section 3 determines the scope of the act by defining 'public body,' 'meeting' and 'public business.' To be covered, a public body must be organized by law and be collectively empowered as a multimember voting body to spend public funds or affect persons' rights. Therefore, informal or purely advisory bodies with no effective authority are not covered. Neither are groupings composed of a public official with subordinates or advisors, such as a mayor or the Governor meeting with department heads or cabinet members who are not empowered to act by vote. Specific exemptions are provided for the judiciary, parole bodies, the State Commission of Investigation and political party organizations.

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Section 4 prohibits meetings without adequate notice except upon a three-fourths vote of the members present where the only matters that may be discussed are matters of such urgency, that waiting to give notice would result in substantial harm to the public interest. Notice of the meeting must be posted and provided to two newspapers as soon as possible.

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A1030

29 OCR Statement

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10

- *[of all meetings]* *described in subsection 3. d. of this act of any
- regular, special or rescheduled meeting* of such body, and upon 5
- prepayment by such person of a reasonable sum, if any has been 6
- fixed by resolution of the public body to cover the costs of provid-
- ing such notice, the public body shall mail to such person written
- 9 advance notice of all of its meetings within the time prescribed by
- subsection *[3. e.] * *3. d.* herein, subject only to the exceptions 10
- set forth in subsection 4. b. herein. *Such resolution may provide 11
- 12 that notice requested by the news media shall be mailed to such
- news media free of charge. All requests for notices made under this 13
- section shall terminate at midnight on December 31 of each year, 14
- but shall be subject to renewal upon a new request to the public 15
- body.* 16
- *[12.]* *15.* If any section, subsection, clause, sentence, para-1
- 2 graph, or part of this act or the application thereof to any person
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- accomplish its purpose and the public policy of this State as set
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FROM THE OFFICE OF THE GOVERNOR

JNBER 21, 1975

FOR IMMEDIATE RELEASE

STATEMENT OF GOVERNOR BRENDAN BYRNE

ON SIGNING A-1030

Today I sign A-1030, a bill which will significantly alter the process of pyernment in New Jersey. That process has long demanded alteration.

This new law, the Baer Open Meetings Law, will ensure that public business is conducted in public. It is based on the fundamental premise that government should be open to public scrutiny, and accountable to the public it serves.

Assemblyman Byron Baer, the chief sponsor, has done an impressive job in researching open meeting laws across the land and in drafting and redrafting a very complex piece of legislation for New Jersey.

The law will rake effect 90 days from today. It will apply with limited exceptions to every government board or other body empowered to make collective decisions. It will require such bodies to open to the public all meetings held with the intent to discuss or act upon public business and to give adequate advance notice to the public that such meetings are to be held.

It will preclude executive sessions held to discuss issues before the public rectings at which votes are taken.

Many have opposed this legislation on the grounds that it will immobilize Public bodies and prevent their performing public business efficiently and knowledgeably.

I held a full day's hearing to permit anyone to set forth his or her best arguments for or against this bill openly in a forum where scrutiny and rebuttal was Possible. I have given the arguments presented at the hearing careful consideration.

On balance, I believe that the idea of open government deserves a chance in New Tersey. The public's business can and should be carried out in public. Public to the exist for the public's convenience, not their own.

I have always pledged myself to that goal. This bill will be critical in achieving that objective. It establishes in the statute books the public's right to how, why and by whom the public trust in public bodies is effectuated in governmental cisions.

To agree with the philosophy of this bill and to decide on balance that the arguments for it outweigh those against it is not to ignore the potential problems it creates. The Legislature should systematically monitor the experience of government at all levels in living with this new law and analyze the need for amendment on the basis of that experience.

Specifically, I point out several questions raised at the public hearing:

Can administrative bodies such as the Public Utilities Commission, which

traditionally "meet" informally on a daily basis to decide matters which affect few

persons or entities but which are vital to them, continue to carry out all their

administrative tasks without undue delay?

Can public bodies which have traditionally held discussions with staff in confidence continue to receive complete and candid information from their staffs, continue to discuss embryonic ideas without prejudicing their development, and continue to plan for contingencies without themselves provoking the contingencies?

Can quasi-judicial bodies such as the PUC and municipal boards of adjustment function effectively without the opportunity for private conferences after the record is complete and before a vote is formally recorded and opinions signed?

Is it clear that committees of a body covered by the bill fall outside its scope? An amendment to the bill excised an earlier reference to committees, but the sponsor's response to a question on this raises doubts about the interpretation.

Will the spirit of this legislation be accepted? Can this law be enforced, or will public bodies resort to procedures which make the decision-making process less, there than more open than it has been?

Will this law engender costly litigation based on frivolous grounds? If so, should there be a legal mechanism for curbing such frivolous challenges?

Is the legislation too cumbersome and the definitions imprecise? Will public bodies legitimately going into executive session have to reveal so much information as to vitiate the value of the executive session? Will the courts find it impossible to apply definitions of essential terms in particular contexts?

Will qualified citizens continue to volunteer to serve on public bodies given the increased time required by formal public meetings and the increased scrutiny given their remarks at those meetings?

Should the Legislature take steps to apply the same principles of open government to its own proceedings? Amendments to the original bill excluded legislative caucuses and committees from coverage under the law. As a result, this law will have no meaningful impact on the legislative branch. Yet many of its procedures are in need of reform. I would hope, for example, that the Legislature will adopt provisions to ensure a vote on every nomination for public office and abandon the often critical practice of senatorial courtesy.

No one can be sure of the answers to all these questions. They deserve careful review after this legislation has had a chance to work. I trust that the Legislature will make such a review next year with a readiness to enact such amendatory legislation as may prove desirable in order to assure that the Baer Open Meetings Law is truly workable in the public interest.

Acknowledging the existence of these unanswered questions should not detract from the importance or the basic wisdom of the legislation being signed into law today.

This law ushers in a new era of openness for government at every level in New Jersey and demonstrates clearly the determination of the Legislature and of this Administration that the public's business can and will be conducted in public.