# 38A:3-56 to 38A:3-58

# LEGISLATIVE HISTORY CHECKLIST

Compiled by the NJ State Law Library

			Com	plied by the NJ S	tate Law Library				
LAWS OF:	2017	CHAP	TER:	375					
NJSA:	38A:3-	38A:3-56 to 38A:3-58 (Establishing New Jersey Commission on Veterans' Benefits in DMVA.)							
BILL NO:	A4171	171 (Substituted for S2584)							
SPONSOR(S)	Downe	Downey, Joann and others							
DATE INTRODUCED: 9/19/2016									
COMMITTEE:		ASSEMBLY:		/ & Veterans' Affa priations	airs				
		SENATE:	Military	/ & Veterans' Affa	airs				
AMENDED DURING PASSAGE:			No						
DATE OF PASSAGE:		ASSE	MBLY:	6/8/2017					
		SENA	TE:	1/8/2018					
DATE OF APPROVAL: 1/10		1/16/20	018						
FOLLOWING ARE ATTACHED IF AVAILABLE:									
FINAL TEXT OF BILL (Introduced version of bill enacted) Yes									
SPONSOR'S STATEMENT: (Begins on page 4 of intr				of introduced bill	) Voc				
				Begins on page 4					
		SOR'S STATEM		Begins on page 4	of introduced bill ASSEMBLY:	) Yes Yes	Military & Veterans' Affairs Appropriations		
				Begins on page 4					
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(continued)

No

LEGISLATIVE FISCAL ESTIMATE:

VETO MESSAGE:	No				
GOVERNOR'S PRESS RELEASE ON SIGNING:	No				
FOLLOWING WERE PRINTED: To check for circulating copies, contact New Jersey State Government Publications at the State Library (609) 278-2640 ext.103 or mailto:refdesk@njstatelib.org					
REPORTS:	No				
HEARINGS:	No				
NEWSPAPER ARTICLES:	No				

RH/CL

#### P.L. 2017, CHAPTER 375, *approved January 16, 2018* Assembly, No. 4171

1 AN ACT establishing the New Jersey Commission on Veterans' 2 Benefits in the Department of Military and Veterans' Affairs and 3 supplementing chapter 3 of Title 38A of the New Jersey Statutes. 4 5 **BE IT ENACTED** by the Senate and General Assembly of the State 6 of New Jersey: 7 8 1. a. There is hereby established in the New Jersey Department of Military and Veterans' Affairs the New Jersey Commission on 9 Veterans' Benefits consisting of 13 members as follows: 10 (1) the Adjutant General of the Department of Military and 11 12 Veterans' Affairs, or his or her designee, who shall serve as 13 chairperson; 14 (2) the Commissioner of the Department of Human Services, or a 15 designee; 16 (3) the Commissioner of the Department of Health, or a 17 designee; (4) the Commissioner of the Department of Community Affairs, 18 19 or a designee; 20 (5) the Commissioner of the Department of Education, or a 21 designee; 22 (6) the Commissioner of the Department of Labor and Workforce 23 Development, or a designee; (7) the Secretary of State, or a designee; 24 25 (8) the Attorney General, or a designee; and 26 (9) five public members who are residents of this State and who are veterans, as defined under section 2 of P.L.1987, c.444 27 (C.38A:3-1.2), one to be appointed by the Governor, and four to be 28 29 appointed one each by the President of the Senate, the Senate Minority Leader, the Speaker of the General Assembly, and the 30 31 Assembly Minority Leader. At least two of the five public members 32 shall be women veterans. 33 The public members of the commission shall serve for terms of 34 three years and until the appointment and qualification of their successors, except that of the initial appointment of public 35 36 members, three shall be appointed for a term of three years, and two 37 shall be appointed for a term of two years. Any vacancy in the 38 membership of the commission shall be filled in the same manner 39 as the original appointments are made. 40 b. The commission shall organize as soon as practicable after 41 the appointment of a majority of its members and shall select from 42 among its members a vice chairperson. The members shall select a

secretary, who need not be a member of the commission. 1 2 Thereafter, the commission shall meet quarterly and at the call of 3 the chairperson. A meeting of the commission may also be called upon at the request of seven of the commission members, and seven 4 5 members of the commission shall constitute a quorum at any meeting thereof. The commission may conduct public hearings at 6 7 such places and at such times as it shall designate, at which it may 8 solicit the testimony of interested persons, groups and the general public. 9

10 c. The commission shall be entitled to call to its assistance and 11 avail itself of the services of employees of any State, county or 12 municipal department, board, bureau, commission or agency as it may require and as may be available to it for its purposes. The 13 14 Department of Military and Veterans' Affairs shall provide such 15 organizational and personnel support as the commission may 16 request. All departments and agencies of the State shall furnish such 17 advice and information, documentation, and assistance to the 18 commission as is deemed necessary or desirable by the commission 19 to facilitate its purposes.

d. The members of the commission shall serve without
compensation, but the public members may be reimbursed for
necessary and reasonable expenses incurred in the performance of
their duties within the limits of funds appropriated or otherwise
made available to it for its purposes.

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26 2. a. It shall be the duty of the New Jersey Commission on 27 Veterans' Benefits to develop, maintain and annually update a five-28 year Statewide veterans' benefits strategic plan that includes goals 29 and measurable outcomes to ensure that all State departments and 30 agencies are effectively delivering comprehensive services and 31 support for veterans and their families in this State.

32 b. In developing and updating the strategic plan, the commission 33 shall conduct an analysis to identify the various programs and 34 benefits provided by the State to the veteran population, and to 35 evaluate those programs to assess their status and effectiveness. 36 Areas of analysis shall include, but need not be limited to, each 37 existing program's status, successes, and challenges in addressing 38 the veteran population's: (1) access to benefits; (2) educational, job 39 skills, employment, and business opportunities; (3) physical and 40 behavioral health and long-term healthcare options; (4) criminal 41 justice issues; (5) housing opportunities and homelessness; and (6) 42 special needs as determined by the commission. The strategic plan 43 shall be based upon comprehensive data gained through open and 44 transparent engagement with State departments and agencies and 45 veterans' stakeholders.

46 c. The commission shall develop recommendations to be
47 submitted to the Governor and the Legislature to address any
48 deficiencies in the provision of benefits and services to veterans in

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this State. The recommendations shall specifically address whether the existing State programs, services, and resources are adequate to meet the veteran population's existing needs; are being used to fulfill objectives in a manner that complements and leverages State, federal, and private resources; and how they may more effectively deliver veterans' services to all current and future veterans in the State of New Jersey.

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9 3. The commission shall prepare and submit an initial five-year 10 strategic plan to the Governor, and to the Legislature pursuant to 11 section 2 of P.L.1991, c.164 (C.52:14-19.1), within six months of the organization of the commission. Thereafter, the commission 12 shall prepare and submit annual reports to the Governor and the 13 14 Legislature containing its findings, activities and recommendations, 15 including any recommendations for administrative and legislative 16 action that it deems appropriate.

4. This act shall take effect immediately.

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#### STATEMENT

23 This bill establishes the New Jersey Commission on Veterans' 24 Benefits in the Department of Military and Veterans' Affairs 25 (DMAVA). The purpose of the commission is to develop, maintain, 26 and annually update a five-year statewide veterans' benefits 27 strategic plan that includes goals and measurable outcomes to ensure that all State departments and agencies are effectively 28 29 delivering comprehensive services and support for veterans and 30 their families in this State.

Under the bill, the commission is composed of 13 members. 31 Eight members would be the Adjutant General of DMAVA, who 32 33 would serve as chairperson; the Commissioner of the Department of 34 Human Services; the Commissioner of the Department of Health; 35 the Commissioner of the Department of Community Affairs; the 36 Commissioner of the Department of Education; the Commissioner 37 of the Department of Labor and Workforce Development; the 38 Secretary of State; and the Attorney General, or their respective 39 designees. Five would be public members who are residents of this 40 State and who are veterans, one each to be appointed by the 41 Governor and the legislative leadership for three-year terms. At 42 least two of the five public members are required to be women 43 veterans.

The bill directs the commission to develop the five-year strategic plan by conducting an analysis to identify the various programs and benefits provided by the State to the veteran population, and to evaluate those programs to assess their status and effectiveness. Areas of analysis would include, but need not be limited to, each

1 existing program's status, successes, and challenges in addressing the veteran population's access to benefits; educational, job skills, 2 3 employment, and business opportunities; physical and behavioral 4 health and long-term healthcare options; criminal justice issues; 5 housing opportunities and homelessness; and special needs as 6 determined by the commission. The bill also requires the 7 commission to develop recommendations to be submitted to the 8 Governor and the Legislature to address any deficiencies in the 9 provision of benefits and services to veterans in this State.

10 Finally, the commission is required by the bill to prepare and 11 submit an initial five-year strategic plan to the Governor and the Legislature within six months of its organization. Thereafter, the 12 13 commission would prepare and submit annual reports to the 14 Governor and the Legislature containing its findings, activities and 15 recommendations, including any recommendations for 16 administrative and legislative action that it deems appropriate.

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Establishing New Jersey Commission on Veterans' Benefits inDMVA.

# ASSEMBLY, No. 4171 STATE OF NEW JERSEY 217th LEGISLATURE

**INTRODUCED SEPTEMBER 19, 2016** 

Sponsored by: Assemblywoman JOANN DOWNEY District 11 (Monmouth) Assemblyman ERIC HOUGHTALING District 11 (Monmouth) Assemblyman JAMEL C. HOLLEY District 20 (Union) Assemblyman DANIEL R. BENSON District 14 (Mercer and Middlesex) Senator JEFF VAN DREW District 1 (Atlantic, Cape May and Cumberland) Senator NILSA CRUZ-PEREZ District 5 (Camden and Gloucester)

**Co-Sponsored by:** 

Assemblywoman Mosquera, Assemblyman McKeon, Assemblywoman Pinkin, Assemblymen Space, Mazzeo, Assemblywoman McKnight, Senators A.R.Bucco and Madden

#### **SYNOPSIS**

Establishing New Jersey Commission on Veterans' Benefits in DMVA.

**CURRENT VERSION OF TEXT** 

As introduced.

(Sponsorship Updated As Of: 1/9/2018)

## A4171 DOWNEY, HOUGHTALING

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1 AN ACT establishing the New Jersey Commission on Veterans' 2 Benefits in the Department of Military and Veterans' Affairs and 3 supplementing chapter 3 of Title 38A of the New Jersey Statutes. 4 5 **BE IT ENACTED** by the Senate and General Assembly of the State 6 of New Jersey: 7 8 1. a. There is hereby established in the New Jersey Department 9 of Military and Veterans' Affairs the New Jersey Commission on 10 Veterans' Benefits consisting of 13 members as follows: 11 (1) the Adjutant General of the Department of Military and Veterans' Affairs, or his or her designee, who shall serve as 12 13 chairperson; (2) the Commissioner of the Department of Human Services, or a 14 15 designee; 16 (3) the Commissioner of the Department of Health, or a 17 designee; (4) the Commissioner of the Department of Community Affairs, 18 or a designee; 19 20 (5) the Commissioner of the Department of Education, or a 21 designee; 22 (6) the Commissioner of the Department of Labor and Workforce 23 Development, or a designee; 24 (7) the Secretary of State, or a designee; 25 (8) the Attorney General, or a designee; and 26 (9) five public members who are residents of this State and who 27 are veterans, as defined under section 2 of P.L.1987, c.444 (C.38A:3-1.2), one to be appointed by the Governor, and four to be 28 29 appointed one each by the President of the Senate, the Senate 30 Minority Leader, the Speaker of the General Assembly, and the 31 Assembly Minority Leader. At least two of the five public members 32 shall be women veterans. 33 The public members of the commission shall serve for terms of three years and until the appointment and qualification of their 34 successors, except that of the initial appointment of public 35 36 members, three shall be appointed for a term of three years, and two 37 shall be appointed for a term of two years. Any vacancy in the membership of the commission shall be filled in the same manner 38 39 as the original appointments are made. 40 b. The commission shall organize as soon as practicable after 41 the appointment of a majority of its members and shall select from 42 among its members a vice chairperson. The members shall select a 43 secretary, who need not be a member of the commission. 44 Thereafter, the commission shall meet quarterly and at the call of 45 the chairperson. A meeting of the commission may also be called 46 upon at the request of seven of the commission members, and seven 47 members of the commission shall constitute a quorum at any 48 meeting thereof. The commission may conduct public hearings at

such places and at such times as it shall designate, at which it may
 solicit the testimony of interested persons, groups and the general
 public.

c. The commission shall be entitled to call to its assistance and 4 5 avail itself of the services of employees of any State, county or 6 municipal department, board, bureau, commission or agency as it 7 may require and as may be available to it for its purposes. The 8 Department of Military and Veterans' Affairs shall provide such 9 organizational and personnel support as the commission may 10 request. All departments and agencies of the State shall furnish such 11 advice and information, documentation, and assistance to the 12 commission as is deemed necessary or desirable by the commission 13 to facilitate its purposes.

d. The members of the commission shall serve without
compensation, but the public members may be reimbursed for
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their duties within the limits of funds appropriated or otherwise
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20 2. a. I t shall be the duty of the New Jersey Commission on 21 Veterans' Benefits to develop, maintain and annually update a five-22 year Statewide veterans' benefits strategic plan that includes goals 23 and measurable outcomes to ensure that all State departments and 24 agencies are effectively delivering comprehensive services and 25 support for veterans and their families in this State.

26 b. In developing and updating the strategic plan, the commission 27 shall conduct an analysis to identify the various programs and 28 benefits provided by the State to the veteran population, and to 29 evaluate those programs to assess their status and effectiveness. 30 Areas of analysis shall include, but need not be limited to, each 31 existing program's status, successes, and challenges in addressing 32 the veteran population's: (1) access to benefits; (2) educational, job 33 skills, employment, and business opportunities; (3) physical and 34 behavioral health and long-term healthcare options; (4) criminal 35 justice issues; (5) housing opportunities and homelessness; and (6) 36 special needs as determined by the commission. The strategic plan 37 shall be based upon comprehensive data gained through open and 38 transparent engagement with State departments and agencies and 39 veterans' stakeholders.

40 c. The commission shall develop recommendations to be 41 submitted to the Governor and the Legislature to address any 42 deficiencies in the provision of benefits and services to veterans in 43 this State. The recommendations shall specifically address whether 44 the existing State programs, services, and resources are adequate to 45 meet the veteran population's existing needs; are being used to 46 fulfill objectives in a manner that complements and leverages State, 47 federal, and private resources; and how they may more effectively

## A4171 DOWNEY, HOUGHTALING

deliver veterans' services to all current and future veterans in the
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4 3. The commission shall prepare and submit an initial five-year 5 strategic plan to the Governor, and to the Legislature pursuant to section 2 of P.L.1991, c.164 (C.52:14-19.1), within six months of 6 7 the organization of the commission. Thereafter, the commission 8 shall prepare and submit annual reports to the Governor and the 9 Legislature containing its findings, activities and recommendations, 10 including any recommendations for administrative and legislative 11 action that it deems appropriate.

- 12 13
- 4. This act shall take effect immediately.
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#### STATEMENT

18 This bill establishes the New Jersey Commission on Veterans' 19 Benefits in the Department of Military and Veterans' Affairs 20 (DMAVA). The purpose of the commission is to develop, maintain, and annually update a five-year statewide veterans' benefits 21 22 strategic plan that includes goals and measurable outcomes to 23 ensure that all State departments and agencies are effectively 24 delivering comprehensive services and support for veterans and 25 their families in this State.

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39 The bill directs the commission to develop the five-year strategic 40 plan by conducting an analysis to identify the various programs and 41 benefits provided by the State to the veteran population, and to 42 evaluate those programs to assess their status and effectiveness. 43 Areas of analysis would include, but need not be limited to, each 44 existing program's status, successes, and challenges in addressing 45 the veteran population's access to benefits; educational, job skills, 46 employment, and business opportunities; physical and behavioral 47 health and long-term healthcare options; criminal justice issues; 48 housing opportunities and homelessness; and special needs as

## A4171 DOWNEY, HOUGHTALING

determined by the commission. The bill also requires the
 commission to develop recommendations to be submitted to the
 Governor and the Legislature to address any deficiencies in the
 provision of benefits and services to veterans in this State.

5 Finally, the commission is required by the bill to prepare and 6 submit an initial five-year strategic plan to the Governor and the 7 Legislature within six months of its organization. Thereafter, the commission would prepare and submit annual reports to the 8 9 Governor and the Legislature containing its findings, activities and 10 recommendations, including any recommendations for

11 administrative and legislative action that it deems appropriate.

# ASSEMBLY MILITARY AND VETERANS' AFFAIRS COMMITTEE

# STATEMENT TO

# ASSEMBLY, No. 4171

# **STATE OF NEW JERSEY**

#### DATED: FEBRUARY 13, 2017

The Assembly Military and Veterans' Affairs Committee reports favorably Assembly, No. 4171.

This bill establishes the New Jersey Commission on Veterans' Benefits in the Department of Military and Veterans' Affairs (DMAVA). The purpose of the commission is to develop, maintain, and annually update a five-year statewide veterans' benefits strategic plan that includes goals and measurable outcomes to ensure that all State departments and agencies are effectively delivering comprehensive services and support for veterans and their families in this State.

Under the bill, the commission is composed of 13 members: the Adjutant General of DMAVA, who would serve as chairperson; the Commissioners of the Departments of Human Services, Health, Community Affairs, Education, and Labor and Workforce Development; the Secretary of State; the Attorney General; and five public members. The five public members would be residents of this State and veterans, one each to be appointed by the Governor and the legislative leadership. At least two of the five public members are required to be women veterans.

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Finally, the commission is required by the bill to prepare and submit an initial five-year strategic plan to the Governor and the Legislature within six months of its organization. Thereafter, the commission would prepare and submit annual reports to the Governor and the Legislature containing its findings, activities and recommendations, including any recommendations for administrative and legislative action that it deems appropriate.

Assembly Bill No. 4171 is identical to Senate Bill No. 2584 of 2016-2017.

## STATEMENT TO

# ASSEMBLY, No. 4171

# **STATE OF NEW JERSEY**

#### DATED: MARCH 20, 2017

The Assembly Appropriations Committee reports favorably Assembly Bill No. 4171.

This bill establishes the New Jersey Commission on Veterans' Benefits in the Department of Military and Veterans' Affairs (DMAVA). The purpose of the commission is to develop, maintain, and annually update a five-year statewide veterans' benefits strategic plan that includes goals and measurable outcomes to ensure that all State departments and agencies are effectively delivering comprehensive services and support for veterans and their families in this State.

The bill provides that the commission will be composed of 13 members: the Adjutant General of DMAVA, who would serve as chairperson; the Commissioners of the Departments of Human Services, Health, Community Affairs, Education, and Labor and Workforce Development; the Secretary of State; the Attorney General; and five public members. The five public members would be residents of this State and veterans, one each to be appointed by the Governor and the legislative leadership. At least two of the five public members are required to be women veterans.

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FISCAL IMPACT:

This bill was not certified as requiring a fiscal note.

# SENATE MILITARY AND VETERANS' AFFAIRS COMMITTEE

# STATEMENT TO

# ASSEMBLY, No. 4171

# **STATE OF NEW JERSEY**

#### DATED: DECEMBER 11, 2017

The Senate Military and Veterans' Affairs Committee reports favorably Assembly Bill No. 4171.

This bill establishes the New Jersey Commission on Veterans' Benefits in the Department of Military and Veterans' Affairs (DMAVA). The purpose of the commission is to develop, maintain, and annually update a five-year statewide veterans' benefits strategic plan that includes goals and measurable outcomes to ensure that all State departments and agencies are effectively delivering comprehensive services and support for veterans and their families in this State.

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# SENATE, No. 2584 **STATE OF NEW JERSEY** 217th LEGISLATURE

INTRODUCED SEPTEMBER 26, 2016

Sponsored by: Senator JEFF VAN DREW District 1 (Atlantic, Cape May and Cumberland) Senator NILSA CRUZ-PEREZ District 5 (Camden and Gloucester)

Co-Sponsored by: Senators A.R.Bucco and Madden

#### SYNOPSIS

Establishing New Jersey Commission on Veterans' Benefits in DMVA.

CURRENT VERSION OF TEXT As introduced.



(Sponsorship Updated As Of: 1/9/2018)

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#### S2584 VAN DREW, CRUZ-PEREZ

deliver veterans' services to all current and future veterans in the
 State of New Jersey.

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4 The commission shall prepare and submit an initial five-year 3. 5 strategic plan to the Governor, and to the Legislature pursuant to section 2 of P.L.1991, c.164 (C.52:14-19.1), within six months of 6 7 the organization of the commission. Thereafter, the commission 8 shall prepare and submit annual reports to the Governor and the 9 Legislature containing its findings, activities and recommendations, 10 including any recommendations for administrative and legislative 11 action that it deems appropriate.

4. This act shall take effect immediately.

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#### STATEMENT

18 This bill establishes the New Jersey Commission on Veterans' 19 Benefits in the Department of Military and Veterans' Affairs 20 (DMAVA). The purpose of the commission is to develop, maintain, and annually update a five-year statewide veterans' benefits 21 22 strategic plan that includes goals and measurable outcomes to 23 ensure that all State departments and agencies are effectively 24 delivering comprehensive services and support for veterans and 25 their families in this State.

26 Under the bill, the commission is composed of 13 members. 27 Eight members would be the Adjutant General of DMAVA, who would serve as chairperson; the Commissioner of the Department of 28 29 Human Services; the Commissioner of the Department of Health; 30 the Commissioner of the Department of Community Affairs; the 31 Commissioner of the Department of Education; the Commissioner 32 of the Department of Labor and Workforce Development; the 33 Secretary of State; and the Attorney General, or their respective 34 designees. Five would be public members who are residents of this 35 State and who are veterans, one each to be appointed by the 36 Governor and the legislative leadership for three-year terms. At 37 least two of the five public members are required to be women 38 veterans.

39 The bill directs the commission to develop the five-year strategic 40 plan by conducting an analysis to identify the various programs and 41 benefits provided by the State to the veteran population, and to 42 evaluate those programs to assess their status and effectiveness. 43 Areas of analysis would include, but need not be limited to, each 44 existing program's status, successes, and challenges in addressing 45 the veteran population's access to benefits; educational, job skills, 46 employment, and business opportunities; physical and behavioral 47 health and long-term healthcare options; criminal justice issues; 48 housing opportunities and homelessness; and special needs as

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determined by the commission. The bill also requires the
 commission to develop recommendations to be submitted to the
 Governor and the Legislature to address any deficiencies in the
 provision of benefits and services to veterans in this State.

5 Finally, the commission is required by the bill to prepare and 6 submit an initial five-year strategic plan to the Governor and the 7 Legislature within six months of its organization. Thereafter, the 8 commission would prepare and submit annual reports to the 9 Governor and the Legislature containing its findings, activities and 10 recommendations, including any recommendations for

11 administrative and legislative action that it deems appropriate.

# SENATE MILITARY AND VETERANS' AFFAIRS COMMITTEE

## STATEMENT TO

## **SENATE, No. 2584**

# **STATE OF NEW JERSEY**

#### DATED: DECEMBER 11, 2017

The Senate Military and Veterans' Affairs Committee reports favorably Senate Bill No. 2584.

This bill establishes the New Jersey Commission on Veterans' Benefits in the Department of Military and Veterans' Affairs (DMAVA). The purpose of the commission is to develop, maintain, and annually update a five-year statewide veterans' benefits strategic plan that includes goals and measurable outcomes to ensure that all State departments and agencies are effectively delivering comprehensive services and support for veterans and their families in this State.

Under the bill, the commission is composed of 13 members. Eight members would be the Adjutant General of DMAVA, who would serve as chairperson; the Commissioner of the Department of Human Services; the Commissioner of the Department of Health; the Commissioner of the Department of Community Affairs; the Commissioner of the Department of Education; the Commissioner of the Department of Labor and Workforce Development; the Secretary of State; and the Attorney General, or their respective designees. Five would be public members who are residents of this State and who are veterans, one each to be appointed by the Governor and the legislative leadership for three-year terms. At least two of the five public members are required to be women veterans.

The bill directs the commission to develop the five-year strategic plan by conducting an analysis to identify the various programs and benefits provided by the State to the veteran population, and to evaluate those programs to assess their status and effectiveness. Areas of analysis would include, but need not be limited to, each existing program's status, successes, and challenges in addressing the veteran population's access to benefits; educational, job skills, employment, and business opportunities; physical and behavioral health and longterm healthcare options; criminal justice issues; housing opportunities and homelessness; and special needs as determined by the commission. The bill also requires the commission to develop recommendations to be submitted to the Governor and the Legislature to address any deficiencies in the provision of benefits and services to veterans in this State. Finally, the commission is required by the bill to prepare and submit an initial five-year strategic plan to the Governor and the Legislature within six months of its organization. Thereafter, the commission would prepare and submit annual reports to the Governor and the Legislature containing its findings, activities and recommendations, including any recommendations for administrative and legislative action that it deems appropriate.